



**Minutes of the Meeting of the Parish Council held in the Bushfield Room, Badger Farm Community Centre at 7.30 p.m. on Monday 8<sup>th</sup> July, 2019.**

**Members Present:** Cllr. Mrs. Rhian Dolby - Chairman  
Cllr. Mrs. Julie Lacey – Vice Chairman  
Cllr. Mrs. Fenella Jarvis  
Cllr. John Godbold  
Cllr. John Parsons

**In Attendance:** Mrs. C. Howe - Parish Clerk

**By invitation:** Cllr. Mrs. J. Warwick, (H.C.C.) Cllr. Laming (W.C.C.)

Two members of the public were in attendance.

**109/19 Apologies**

Cllr. Bell, attending another meeting. Cllr. Harvey Skinner, (work commitments)  
Cllr. Williams (unwell)

**110/19 Declaration of Interests**

None received.

**111/19 To approve the minutes of the meeting held on 10<sup>th</sup> June, 2019**

Minutes were approved as a true record and duly signed by the chairman.

**112/19 Chairman's Report**

Chairman met with Cllr. Williams to explain the ongoing problems which Badger Farm have and how the parish works. The Chairman explained how there is a problem with youths behaving badly. In particular, youths broke into an empty garage and using it as a party/meeting venue. Cllr. Williams is to contact the neighborhood warden to try and identify those involved.

**Cllr. Laming** will contact the garage owner and asked **Cllr Dolby** for the contact details of the neighbour who confronted the youths trespassing in the garage.

**113/19 Public participation - the public are invited to speak for a maximum of 3 mins. each on a topic which is relevant to the parish**

A request for the parish council to purchase a telephone box for housing a defibrillator and siting it in the parish was received.

**114/19 To receive the report from H.C.C. Member Cllr. Mrs. Warwick**

Circulated to parish councillors.  
Clerk to put the report on the website.

Signed by Chairman..... Date:.....

**115/19 To receive the report from W.C.C. Members Cllrs. Bell, Laming and Williams**

No report was received. Cllr. Laming will send on the report.

Cllr. Laming reported:

The swing, climbing ropes and treehouse which had been affixed to the tree on open land behind 4 Rooks Down Road, have now been removed at the request of WCC.

67 Elder Close have put up a conservatory without planning permission. He has reported it to Planning Enforcement.

Drinking fountains will be going up in the city centre shortly.

Station development is being reviewed by the new administration as is the heating system chosen for the new leisure centre.

**116/19 To receive reports from Members on outside bodies**

Nothing to report.

**117/19 Planning applications:**

19/01074 - 21 Wheatland Close, erection of orangery to rear.

No objection. Clerk to email planning officer.

**118/19 Recreation**

1. Open spaces

Clerk to contact Mr. Richard Botham, H.C.C. to try and resolve the poor grass cutting service.

The grass contractors have now scalped the area around Davis Playground but again left a large margin u

Council requested Cllr. Laming arrange for the ash tree outside 7 Plough Way to

have the basal shoots removed and to have the crown lifted on the tree fronting

20 Harvest Close. **Cllr. Jarvis** to email Cllr. Warwick with exact location of the pavement which needs att

because tree roots are lifting the tarmac and now causing a trip hazard.

2. Playgrounds

The Lengthsman has sprayed the surface on the playground.

**119/19 Highways and Transport**

**Speed control measures**

Awaiting further response from HCC traffic management regarding our proposed speed camera locations.

**Buses**

Nothing to report

**Roadworks etc.**

Works are again programmed for 8<sup>th</sup> / 8<sup>th</sup> July to replace the road sign at the junction of Badger Farm Road and Meadow Way. This will be checked to see that it actually takes place after being re-programmed twice.

**120/19 Communications**

1. Website

Clerk to ask T.L.C. how many terabytes the £250.00 is for

Signed by Chairman..... Date:.....

2. Facebook  
Nothing to report.
3. Twitter  
Nothing to report.
4. Newsletter  
Ann Jury has been confirmed as the new full-time editor of the Newsletter.  
Deadline for the Autumn newsletter is 2nd August
5. Notice Board  
Chairman asked the Clerk to let her know when the Audit papers can be removed from the notice board.

**121/19 To discuss removing obsolete parish dog bins**

Clerk to contact Coral Rogers (W.C.C.) to ask how much it would be to move/remove dog bins from Badger Farm.

**122/19 To discuss remaining remedial works on Davis and Central playgrounds and the quote from AVA**

**Resolved: To accept the quotation from Ava Recreation.**

Clerk to contact AVA and accept the quotation for the remedial works on the playgrounds.

**123/19 To discuss the Planning Committee formation and terms of reference**

Council discussed the merits and formalized all three documents, Cllr. Lacey proposed and Cllr. Dolby seconded and BFPC

**Resolved:** To adopt the planning flow chart, the terms of reference and the N.A.L.C code of practice for planning.

Clerk to put the Code of practice and terms of reference on the website.

**124/19 To discuss applying for the grant from Cllr. Jan Warwick**

**Resolved:** Cllr. Dolby proposed and Cllr. Lacey seconded Clerk apply for the grant.

**125/19 To discuss the first trial area for parish funded maintenance of Badger Farm Parish**

**Resolved:** for council to think about over the summer and bring back to a September Agenda

Clerk to request a quote for reducing the height of the laurel hedge opposite Sainsburys.

## 126/19 Finance

### 1. To accept payments for June 2019

Payments were accepted and invoices signed by the chairman.

| <b>BADGER FARM PARISH COUNCIL</b> |                  |                         |                  |                |                  |
|-----------------------------------|------------------|-------------------------|------------------|----------------|------------------|
| <b>PAYMENTS FOR JUNE, '19</b>     |                  |                         |                  |                |                  |
| <b>Date Paid</b>                  | <b>Supplier</b>  | <b>Details</b>          | <b>Bacs. No.</b> | <b>Vat No.</b> | <b>Gross</b>     |
| 9th July, '19                     | B.F.C.C.         | Room Hire               | 716092058        |                | 24.35            |
| 9th July, '19                     | Mrs. C. Howe     | March Salary + expenses | 78203610         |                | 841.77           |
| 9th July, '19                     | H.M.R.C.         | P.A.Y.E.                | 859320857        |                |                  |
| 9th July, '19                     | H.C.C.           | Pension                 | 62300883         |                | 187.68           |
| 9th July, '19                     | 3 Mobile Network | Mobile phone            |                  | 760729222      | 10.13            |
| 9th July, '19                     | T.L.C.           | Website maintenance     | 919419768        |                | 30.00            |
| 9th July, '19                     | Prem.Gdns.       | Parish maintenance      | 410132318        |                | 48.00            |
| 30th June, '19                    | Unity Trust Bank | Service charge          |                  |                | 18.00            |
| <b>TOTAL</b>                      |                  |                         |                  |                | <b>£1,159.93</b> |

### 2. To agree the monthly bank balance with the bank statement

Chairman verified the bank statement and reconciliation agreed at £98,094.46.

### 3. To discuss repaying the P.W.L.B. loan and W.C.C. (Whiteshute Ridge) early to avoid paying more interest

Council discussed paying back the outstanding loan to P.W.L.B. and the remaining balance to W.C.C. for the surrender of Whiteshute Ridge lease.

**Resolved:** To pay off the outstanding balance to W.C.C. for the surrender of the Whiteshute lease, the amount being £3,000.00.

Clerk to arrange for the payment to W.C.C.

P.W.L.B. council requested additional figures to enable them to make a decision on redeeming the loan early.

## 127/19 Items to be included on the September agenda

Website, members page to be put onto the September agenda.

P.W.L.B. onto the September agenda.

To discuss the first trial area for parish funded maintenance of Badger Farm Parish

Co-option of Mrs. Sarah McColl onto the council.

There being no further business to discuss the Chairman thanked those present and the meeting closed at 9.35. p.m.

**Date of next meeting: 9<sup>th</sup> September, 2019, 7.00 p.m. Bushfield Room Badger Farm Community Centre**

Signed by Chairman..... Date:.....