



Minutes of the virtual¹ monthly meeting of the Parish Council held on 14th September 2020 7.30 p.m.

Members Present: Cllr. Mrs Julie Lacey – Acting chairman
Cllr. John Godbold
Cllr. Mrs Fenella Jarvis
Cllr. Miss Sarah McColl
Cllr. John Parsons
Cllr. Harvey Skinner

In Attendance: Mrs. Howe, Clerk and Responsible Finance Officer

By invitation: Cllr. Warwick (H.C.C.) Cllrs. Bell, Laming and Williams (W.C.C.)

132/20 To receive and accept apologies for absence

Cllr. Warwick on holiday, Cllr. Bell another parish meeting

133/20 Declaration of Interests - To receive Declarations of Interests in respect of matters contained in this agenda in accordance with the Localism Act 2011 and to agree any dispensation requests.

No declarations of interest were received.

134/20 Minutes - To approve and adopt the minutes of the meeting held on 13th July 2020

Badger Farm Parish Council members accepted the minutes of 13 July, 2020 were a true record of the meeting. Minutes will be signed by the Chairman when physical meetings are resumed.

135/20 Public question time - the public are invited to speak for 3 mins each on a topic relevant to this parish or agenda – total time allowed for the public session is 15 mins.

Brian Laming told the acting chairman he would speak at the end of the meeting and moved this agenda item to be discussed after item 148/20.

136/20 Chairman's announcements and questions

Clerk announced the resignation of the Chairman.

Signed by Chairman.....

Date: 14th September 2020

137/20 To receive the monthly report from H.C.C. Member Cllr. Jan Warwick
Cllr. Warwick's report was circulated to members prior to the meeting.
As Cllr. Warwick was on holiday, Clerk suggested questions wait until the
October meeting.

138/20 To receive the monthly report from W.C.C. Members Cllrs. Bell, Williams and Laming
W.C.C. Members' report was circulated to council prior to the meeting.
Cllr. Williams advised B.F.P.C. councillors to read Cllr. Bell's report on the
Winchester Local Plan 2020 – 2038 and Government proposals 2020 as this
gave all the information required to understand the new Government proposals
for future housing. The meeting for parishes is on 21st September 2020.

139/20 To receive reports from members
No reports from members were received.

140/20 To receive the Clerk's report

1. A complaint was received via F.B. that the playground roundabout was not working. AVA inspected the roundabout but found it in perfect working order.
2. Subsequent to me writing to Mr. Dean to request he stop mowing the grass around Honeysuckle Close and Ivy Close, (minute 126/20) we were informed by Rick Smith (WCC), the grass was cut by H.C.C. contractors.
3. We still await delivery of the 2 new noticeboards. I have yet to be given a firm date as the factory is observing social distancing and production is reduced.
4. The incident on Whiteshute Ridge was reported as 'attempted murder' by the Community Centre Manager, Ms. Ali Cochrane. I advised Ms. Cochrane to '*be careful*' reporting it as attempted murder. Residents were already anxious about Covid-19, unsubstantiated claims of 'attempted murder' would increase anxiety levels. As the initial email was sent through the community centre trustees, I emailed Chief Insp. Turton and requested B.F.P.C. and neighbouring parishes be informed straight away to give p.c.'s time to prepare a response to prevent unfounded rumours being circulated. Chief Insp. Turton apologised. He agreed to put a system in place to ensure parish councils affected by any incident would be informed. Chief Insp. Turton did not corroborate the incident as attempted murder.
5. We have received our closure notice from the external auditor P.K.F. Littlejohn with no recommendations.
6. A resident reported there was a noisy swing on Central playground which caused her headaches. The Chairman inspected the swing and was satisfied it was not noisy. I informed the resident who was very pleased with the speedy and helpful response from B.F.P.C.
7. The playgrounds are open and being well used. As the information notices put up by Cllr. Skinner, advising users of the need for social distancing were not being heeded, I contacted B.H.I.B. (insurance broker) and confirmed Council has the appropriate insurance cover.
8. A Charfield Close resident has complained to B.F.P.C. about trees which back onto and overhang their gardens. They are taller than their houses and restrict their natural light. As the trees are on HCC land, I forwarded the emails on to Cllr. Warwick who is now trying to arrange a site visit. The resident wrote to thank B.F.P.C. for their support.

9. An Ashbarn Crescent resident reported the garden waste collection had not been picked up from their road. I forwarded the email on to W.C.C. The problem was resolved within a few days and the resident emailed to thank BFPC for resolving it so quickly. We wrote and thanked W.C.C.
10. A resident moving from Lowden Close to Broad Chalke Down wanted to know who has responsibility for the retaining wall behind her block of garages. I advised the resident to refer the question back to the solicitor who will do searches to establish that. The resident emailed to thank B.F.P.C. for the advice and help.
11. Council have received two grant applications, the first one is from Victim Support (V.S.) – the grant awarded last year was £50.00. The second one is from Citizens Advice Bureau (C.A.B.) – grant awarded last year was £300. See Item 147/20.
12. The current account B.F.P.C. held with NatWest Bank is now officially closed.
13. We received a complaint about commercial vehicles parking in the parking bay on Ashbarn Crescent. I phoned the company who owned the vehicles and they agreed to park them elsewhere.
14. I invited the Head at Olivers Battery Primary School to apply for a grant towards their Guy Fawkes evening, but did not receive a response. Possibly, they will not be holding a bonfire night extravaganza due to Covid-19 restrictions.

141/20 To consider planning applications received from W.C.C.

20/01381 – 38 Harrow Down, SO22 4LZ – Garage conversion and extension

Comment: Object. This application falls short of the required amount of off-road parking. The loss of the garage means that there is only one parking space within the curtilage of the property, instead of the required two for a three bedroomed house. We consider that this property is over-developed and out of scale to the adjacent properties in this road. If the Planning Officer is minded to approve this application, we would like it to be called to the full Planning Cttee. Clerk to submit the comment to the planning department.

Clerk

20/01735 – Street Record, Ivy Close – 20m. Telecommunications Mast

Comment: The Parish Council have no objection to improving the Counties infrastructure, however we do feel that a 20m (65ft) mast is excessive in this location and would be obtrusive. The proximity to the nearest house on Badger Farm would allow the noise of the fans to be heard on a quiet night, again this would be classed as intrusive. We feel that the site should be moved 100m south along the railway line this would take it further away from in the houses in both St. Cross and Badger Farm. From the aerial pictures supplied by the applicant there appears to be little difference in the line of site propagation between 11m and 20m so a shorter mast could be considered. In fact, if moved south the ground would be higher and the shorter mast would have a larger footprint.

Clerk to submit the comment to the planning department.

Clerk

20/01718 – 11 Rooks Down Road, SO22 4QN – Loft conversion with Velux windows.

Comment: No decision was reached – to be decided.

142/20 To discuss Badger Farm Parish Council playground

Cllr. Skinner reported the boundary railings at Davis playground need concreting in and as there is a large gap between the railings and the ground, possibly gravel boards to be installed to stop small dogs from entering the playground.

Clerk to request a quote from AVA for the work.

Clerk

143/20 To discuss Badger Farm estates management

The fallen tree at the back of Kestrel Close has still has not been removed.

Cllr. Laming was to action this in July minute 126/20. Cllr. Laming will ask again for its removal. Cllr. Lacey suggested the lengthsman do the work instead, Councillors unanimously agreed.

Cllr. Laming will try to find out what the position is with land still held by the developers of Badger Farm, as it should all have been transferred to W.C.C. some years ago.

The lengthsman to be asked to clear the footpath that runs between the boundary of the drive next to 18 Swift Close and the wall for the residents' parking and remove the fallen tree at the back of Kestrel Close.

Cllr. Lacey to arrange for the footpath and tree to be cleared.

Cllr. Laming open spaces on B.F. from the developer to W.C.C.

JL

BL

144/20 To discuss any Highways and Transport issues

Nothing to report from Cllr. Skinner.

Cllr. Laming reported that he was pleased the drains had now been cleared.

There was concern that a bus driver (not currently operating in Badger Farm) did not enforce the rule to wear facemasks.

145/20 To discuss the progress of the wildflower project

Cllr. McColl attended a meeting with W.C.C. ecology department, Rick Smith and parish councillors to discuss an environmental plan which was being put in place and other topics, e.g. wildflowers. Rick Smith sent Cllr. McColl his list of the different wild flowering grasses and species (abundant and rare) which have been spotted in the area.

Residents in the working group have supplied additional sightings of wildflowers which will be mapped. the list can then be compared to Rick Smith's to help determine which wildflowers and areas are important. The most important area can then be earmarked for the pilot project. At the moment there are quite a few so mapping the information and sightings will help to narrow it down.

A first draft proposal document will then be drawn up for the working group made up of parish councillors and residents. When they are satisfied with the proposal, it will be brought back to Council for discussion. When Council are happy with the document, it will be taken to the areas residents for them to discuss. If the residents approve, the next stage will be to take the formal proposal document to W.C.C. ecology team, Rick Smith and the grass cutting team to discuss the next steps. Cllr. McColl reported that the wildflower project will need a budget to take it forward as a survey to the residents.

146/20 To discuss how to manage complaints and reports of problems in the parish received via F.B.

Council discussed how problems or complaints reported on F.B. do not always get seen and acted upon immediately which can cause problems. Council,

Resolved: All complaints or reports of problems in the parish which are posted onto F.B. are to be forwarded on to the council office to either be dealt with or passed on to the appropriate councillor.

Cllr. Lacey to put a post on F.B. informing residents of the new procedure.

JL

**147/20 To discuss awarding grants to Victim Support and Citizens Advice Bureau
Victim Support**

Council discussed the merit of awarding the grant and considered the support offered by V.S. for any resident who had suffered as a result of crime was a worthwhile cause and unanimously,

Resolved: to award £50 to Victim Support.

Clerk to arrange the grant.

Clerk

Citizens Advice Bureau

Council discussed the merit of awarding a grant to C.A.B. and considered the help and assistance offered by the C.A.B. to residents was a worthwhile cause and unanimously,

Resolved: to award £300.

Clerk to arrange the grant.

Clerk

148/20 Finance

1. To approve the costs and payments for running the parish during July and August 2020

Council unanimously accepted and approved the payments for July and August 2020.

July 2020 Payments

BADGER FARM PARISH COUNCIL				
Payments for July, 2020				
Date Paid	Supplier	Details	Bacs. No.	Gross
03/08/2020	Mrs. C. Howe	Salary + expenses	772762861	801.00
03/08/2020	H.M.R.C.	P.A.Y.E.	508361745	70.20
03/08/2020	H.M.R.C.	N.I.	306795614	16.40
03/08/2020	H.C.C.	Pension	175492000	187.68
03/08/2020	3 Mobile Network	Mobile phone	D/D	11.33
03/08/2020	T.L.C.	Website maint.	748179501	30.00
03/08/2020	Digitoolbox	Online backup	284381436	108.00
03/08/2020	Digitoolbox	Webroot	528478156	90.00
03/08/2020	AVA	Playgrounds maint.	918992254	216.00
03/08/2020	Noticeboards Online	Noticeboards	376141801	100.00
03/08/2020	P.K.F. Littlejohn	External Audit	874739289	360.00
			TOTAL	£1,990.61

August 2020 Payments

BADGER FARM PARISH COUNCIL				
Payments made for August 2020				
Date Paid	Supplier	Details	Bacs. No.	Gross
01/09/2020	Mrs. C. Howe	Salary + expenses	211518954	800.94
01/09/2020	H.M.R.C.	P.A.Y.E.	318715826	70.20
01/09/2020	H.M.R.C.	N.I.	933874304	16.40
01/09/2020	H.C.C.	Pension	641439560	187.68
01/09/2020	H.C.C.	Pension		60.71
01/09/2020	3 Mobile Network	Mobile phone	D/D	10.33
01/09/2020	T.L.C.	Website maint.	950089208	30.00
12/09/2020	Mrs. C. Howe	Backdated pension	580776222	2,058.55
			TOTAL	£ 3,234.81

Signed by Chairman.....

Date: 14th September 2020

2. To agree the monthly bank statements for July and August with the bank reconciliation

The Chairman verified the July & August 2020 bank statements and reconciliation agreed at:

£104,715.18 for July and;

£102,735.90 for August.

135/20 Public participation – moved from procedural items by Brian Laming

Cllr. Laming suggested BFPC should take some code of conduct training.

Cllr. Laming asked B.F.P.C. to consider awarding in principle, a grant of £18,000 for the community centre.

149/20 Items for inclusion on the October 2020 agenda

1. Wildflower Project.
2. To discuss funding for a photographic competition for the residents.
3. To discuss a grant of £18,000 being awarded in principle to help fund the running of the community centre. Cllr. Laming requested the grant.
4. To vote for a new chairman.

There being no further business to discuss, the Chairman thanked those who participated in the virtual meeting and closed it at 9.45 pm.

Date and venue of next meeting: 12th October 2020, venue to be advised due to Covid-19 restriction. Council anticipate virtual meetings (using Zoom) will need to be conducted for the next few months.

The meeting ID number and password is on B.F.P.C.'s website www.badgerfarm-pc.gov.uk and Facebook page www.facebook.com/badgerfarmpc

1 (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392 allows for remote meetings through 'electronic, digital, virtual locations and telephone conferencing')

Signed by Chairman.....

Date: 14th September 2020