



Minutes of the virtual Meeting of the Parish Council held at 7.30 p.m. on Monday 6th April, 2020.

Members Present: Cllr. Mrs. Rhian Dolby - Chairman
Cllr. Mrs. Julie Lacey – Vice Chairman
Cllr. Mrs. Fenella Jarvis
Cllr. Sarah McColl
Cllr. Harvey Skinner
Cllr. John Godbold
Cllr. John Parsons

In Attendance: Mrs. C. Howe - Parish Clerk

By invitation: Cllr. Mrs. Jan Warwick, (H.C.C.), Cllrs. Bell, Laming and Williams (W.C.C.)

55/20 Apologies

No apologies as all members participated in the meeting.

56/20 Declaration of Interests

No declaration of pecuniary interests were declared.

57/20 To approve the minutes of the meeting held on Monday 9th March, 2020

Minutes were agreed and approved by Council.

58/20 Public participation - the public were invited to put any questions to Council pertaining to this agenda

No questions were received from the public.

59/20 Chairman's report

The Chairman reported that most of her time was spent dealing with a large quantity of emails from all different directions. The Chairman has also been working with Debbie Deeney from the Chat-tea café helping her co-ordinate the volunteers in the local area. Debbie Deeney asked for a grant towards the cost of printing the flyer which has been delivered to all residents. However, as the chairman is having to remain indoors and unable to help in other ways, she paid for the printing out of her funds as her contribution to the community effort. Every resident should have had a flyer through their door giving website addresses and details of someone locally who they can contact for help. Neither Cllr. Jarvis or Cllr. Parsons both of whom live in Swift Close received a flyer.

Cllr. McColl volunteered to re-drop the flyers along Swift Close as she has some spare copies. The Chairman offered to email Debbie Deeney and let her know Cllr. McColl will deliver them to the residents of Swift Close.

Signed by Chairman.....

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The Chairman is required to self-isolate she is unable to update the noticeboards and asked for a volunteer to take this on. The Chairman will make the noticeboard keys available to anyone who wishes to update the noticeboards.

The Chairman also explained Council documents/notifications are uploaded onto BFPC's website and onto the Council's Facebook page but as not all residents have access to the internet, it would be good to keep the noticeboards updated.

The Chairman also spoke to Debbie Deeney about grants which were being made available for local initiatives set up for helping the neighbourhood in the wake of Covid-19 and offered to assist Debbie Deeney should she decide to apply for a grant.

The Community Newsletter is due to be compiled soon. The Chairman contacted Ann Jury (Editor) to inform her of BFPC's opinion on publishing the newsletter at this time; Although it might be a very slimmed down version, they feel it is important to still go ahead as a lot of people will have been isolated and need that form of communication. The Chairman is aware that the article will not give up to date Covid-19 information as it changes daily but feels it will give residents a 'lift' at this difficult time. The Chairman expressed the wish for the article BFPC submits this time be a collaborative Council effort and feature how local people have come together to support and help each other out.

The Editor will inform Cllr. Dolby when the decision has been reached whether to publish the newsletter.

60/20 To receive report from H.C.C. Member, Cllr. Mrs. Jan Warwick

The monthly report was circulated to council prior to the meeting. Cllr. Warwick mentioned the importance for key workers to have the option for school placements for their children and it would be particularly helpful during the Easter holidays with possibly quite a few residents from Badger Farm wanting to take the offer up. As Covid-19 hasn't yet peaked Cllr. Warwick thinks it important to keep the option there for key workers to keep working. Cllr. Warwick has been called up to help in the N.H.S. and recognized the very positive and important job they are doing. Cllr. Lacey reported that the information which Cllr. Warwick supplied about childcare has been posted onto the BFPC Facebook page.

61/20 To receive report from W.C.C. Members Cllr's. Mrs. Bell, Ms. Williams and Laming

The monthly report was circulated prior to the meeting. Cllr. Bell informed council that when people want to find out more information they go onto the W.C.C. website, click on Covid-19 and a different version of the website pops up which provides all the updates available including on tax, waste collections, benefits, revenues etc. Although there could be cuts to green/bottle waste, residual waste collections will still continue. Clerk to put the information on the website.

CH

62/20 To receive reports from Members

Members had nothing to report.

63/20 Clerk's report

1. The playgrounds had been chained up to prevent them being used in line with the guidance received from Government following the Coronavirus outbreak.
2. The internal audit took place at the auditor's house – social distancing for prevention of spread of coronavirus was observed.
3. Zoom was recommended to Council by the Clerk to enable virtual monthly council meetings to take place. The meetings can only last for 40 mins as this is free. If council wish to extend the meetings it will cost £14.39 per month (this is called Zoom Pro) but we would claim back 20% vat. The meetings could then last 24^{hrs} and have 100 participants.

Subsequent to Clerk's report being written, Zoom have suspended time restrictions during the

Signed by Chairman.....

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lockdown so Council were able to continue beyond the 40 mins.

- 4. Do Council wish to continue with the present Lengthsman, Premier Gardens? The cost remains the same as last year at £22.00 per hour. Thus, £22.00 p.h. for 12hrs 4 times per year comes to £1,056. H.C.C. fund £1,000 per year which leaves a shortfall of £56.00 for BFPC to pay. Colden Common Parish Council, as the administrators will invoice us accordingly.

Council resolved: to continue with the Lengthsman scheme.

Clerk to inform the administrator.

Cllr. Lacey to liaise with Jason Ebury to arrange the hours to suit BFPC.

- 5. A first draft of the emergency plan has been completed with the addition of Oliver’s Battery Clerk’s details in the event that any major incident should affect both parishes.

CH
JL

Cllr. Jarvis asked if council were happy to receive all the daily update emails on Covid-19. Council agreed they would like them to continue and to be forwarded on from the Clerk.

64/20 Planning applications:

20/00500 – 19 Silverwood Close, Badger Farm, Winchester. SO22 4P
Front and rear extensions with associated alterations.

Comment: No objection. Cllr. Jarvis to inform W.C.C.

FJ

65/20 Playgrounds

Cllr. Skinner mentioned that the mini goal was extremely small and that it is now a micro goal. The Chairman pointed out that now the dangerous, old, rusted mini goal had been removed we were not in danger of a serious accident occurring as the old one was a safety hazard.

Cllr. Godbold is concerned that the undergrowth around the Davis Kickaround space is continually being used as a urinal and is a health hazard when youngsters go in to retrieve their football.

Cllr. Godbold asked Cllr. Laming to get the area cut back at as a matter of urgency.

Cllr. Laming reported that the problem has arisen because the contractors had been taken off trees and shrubs and put onto grass cutting but he would try to resolve the problem.

Cllr. Godbold suggested clearing the undergrowth in that area could be given to the lengthsman on his next visit. Cllr. Lacey agreed to put this onto the Estate Management list.

BL

66/20 Estates management

Cllr. Lacey is going to liaise with the lengthsman to set out a working pattern of hours which suits the requirements of Badger Farm. Clerk to email the lengthsman scheme’s administrator to let them know that BFPC will roll over the contract for another year and that Cllr. Lacey will liaise with Jason Ebury (lengthsman) about BFPC’s hours.

CH
JL

67/20 Highways and Transport

Nothing to report.

68/20 To discuss a subscription to the Local Government Chronicle

Council discussed whether the information contained in the Local Government Chronicle would be relevant to Badger Farm Parish Council as it is a national publication. After consideration, Council felt the information could help broaden their knowledge about projects other councils have undertaken to improve their communities and the quality of life for their residents.

Resolved: Council resolved to subscribe to Local Government Chronicle at a cost of £247.00 + VAT per annum. Clerk to arrange.

Cllrs. Warwick, Williams and Bell left the meeting at 8.22 p.m.

69/20 Finance

- 1. To receive the end of year accounts**
Council accepted and approved the end of year accounts.
- 2. To receive and discuss the Internal Audit Report 2019/20**
Council received, considered and accepted the internal auditor's recommendations.
- 3. To approve the Annual Internal audit Report 2019/20**
For submission to the external auditor
Council received and approved the Annual Internal Auditor's Report for submission to the external auditor.
- 4. To approve Section 1 of the Annual Governance & Accountability Return 2019/20**
Annual governance statement of the annual return for submission to the external auditor
Council approved Section 1 of the AGAR for 2019/20
- 5. To approve Section 2 of the Annual Governance and Accountability Return 2019/20**
Accounting statements of the annual return and statement of variances for 2019/20 for submission to the external auditor
Council approved section 2 of the AGAR for 2019/20
- 6. To approve the payments for March, 2020**
Council approved the March payments.

BADGER FARM PARISH COUNCIL				
Payments for march 2020				
Date Paid	Supplier	Details	Bacs. No.	Gross
6th April, '20	Mrs. C. Howe	Salary + stationary expenses	497986139	871.09
6th April, '20	H.M.R.C.	N.I.		16.40
6th April, '20	H.C.C.	Pension		187.68
6th April, '20	T.L.C.	Website maintenance	627744927	95.00
6th April, '20	W.C.C.	Annual P/ground Insp.	354157250	89.90
6th April, '20	AVA Recreation	Quarterly P/ground Insp.	455762767	132.00
6th April, '20	Do the Numbers	Internal Audit	974088341	320.00
TOTAL				£ 1,712.07

70/20 Items for inclusion on the May 2020 agenda

No items have arisen as part of this meeting.

There being no further business to discuss, the Chairman thanked those who participated in the virtual meeting and closed it at 8.40 p.m.

Date of next meeting: 11th May, 2020. Time and venue to be advised due to lock down restrictions. Council anticipate virtual meetings for the next few months will need to be conducted using Zoom. The meeting ID number and password will be posted on BFPC's website www.badgerfarm-pc.gov.uk and also on BFPC's Facebook page.

Signed by Chairman.....

Date: 6th April, 2020