



Minutes of the Meeting of the Parish Council held in the Bushfield Room, Badger Farm Community Centre at 7.00 p.m. on Monday 9th September, 2019.

Members Present: Cllr. Mrs. Rhian Dolby - Chairman
Cllr. Mrs. Julie Lacey – Vice Chairman
Cllr. Mrs. Fenella Jarvis
Cllr. Harvey Skinner
Cllr. John Godbold
Cllr. John Parsons

In Attendance: Mrs. C. Howe - Parish Clerk

By invitation: Cllr. J. Warwick, (H.C.C.) Cllrs. Bell, Laming and Williams (W.C.C.)

1 member of the public was in attendance.

128/19 Apologies

Cllr. Bell, attending another meeting. Cllr. Williams, travelling to London
Cllr. Mrs. J. Warwick attending another meeting.

129/19 Declaration of Interests

None received.

130/19 To approve the minutes of the meeting held on 8th July, 2019

Minutes were approved as a true record and duly signed by the chairman. Cllr. Godbold proposed and Cllr. Lacey seconded.

The co-option of Sarah McColl onto Badger Farm Parish Council was inserted here to allow her to participate fully in the meeting. See 140/19.

131/19 Chairman's Report

The Chairman reported that a resident was concerned whether there was going to be another H.M.O. at a house in Broad Chalke Down. Cllr. Dolby advised the resident to inform Cllr. Laming.

The Hampshire Chronicle highlighted a short paragraph which the Chairman had written for the last Newsletter. The way the Hampshire Chronicle worded it altered the meaning slightly towards a negative bias. The Chairman will monitor any feedback to the article in the letters column before deciding whether or not to respond officially to the Chronicle.

132/19 Public participation - the public are invited to speak for a maximum of 3 mins. each on a topic which is relevant to the parish

A concerned resident informed the council about the litter strewn along the pathways to Sainsbury's and the graffiti on bins and signposts.

Signed by Chairman.....

Date: 9th September, 2019

133/19 To receive the report from H.C.C. Member Cllr. Mrs. Warwick

Circulated to members prior to the meeting.

134/19 To receive the report from W.C.C. Members Cllrs. Bell, Laming and Williams

Cllr. Williams report was circulated to members prior to the meeting.

135/19 To receive reports from Members on outside bodies

Nothing to report.

136/19 Planning applications to be discussed:

19/00606 – 67 Elder Close, Badger Farm, SO22 4LJ. Retrospective permission for conservatory
Comment: No objection.

19/01672 – 30 Harvest Close, Badger Farm, SO22 4DW. Retrospective permission for garden shed

Comment: No objection.

19/01408 – 24 Wheatland Close, SO22 4QL. Single storey front extension.

Comment: Object. If the planning department are minded to give permission then BFPC to request it go to committee.

137/19 Recreation

Open spaces

Cllr. Laming was asked several times to arrange for the regrowth of the Ash tree at 7 Plough Way to be cut back and the crown lifted on the Lime tree outside 20 Harvest Close as they are hazards to passing pedestrians. As the problems were not actioned, **Cllr. Jarvis** was advised by Council to report problems direct to W.C.C.

Miss Sarah McColl has been appointed councillor with the portfolio for open spaces.

Cllr. Lacey will arrange to accompany **Cllr. McColl** on a walk around Badger Farm to acquaint her with all the open spaces along with which areas are the responsibility of W.C.C., B.F.P.C., or H.C.C.

Cllr. Jarvis to report any problems which she sees around the parish to W.C.C. instead of reporting them at the meeting every month with the hope that this direct action will result in the problems being tended to. This can be done using a desktop computer/laptop as well as a smartphone. You will need to register on the website. Once you have done that you simply log in to 'My Council Services' to report any issues direct to WCC. Your account keeps you informed, and you can track progress of your enquiries. Once registered you can report problems 24 hours a day, 7 days a week.

Cllr. Godbold consulted some residents of Badger Farm and concluded that the outdoor gym was not appropriate for Badger Farm.

ArborCall an arboriculture company contacted the Clerk offering to do a small amount of work around the parish for no charge. Cllr. Lacey showed ArborCall the work Council would like them to do, clearing the basal growth from trees. They have reported back that a great number of the trees on Badger Farm required attention, but did not say if they were willing to do the work or, how many trees they would tend to.

Playgrounds

1. To discuss appointing AVA Recreation as playground inspection contractors

Clerk received a quotation from AVA Recreation which was circulated to all councillors prior to the meeting. The cost is £55.00 per playground which will include minor works i.e. tightening of screws and bolts or greasing equipment as appropriate. Anything found to be dangerous would be made safe and reported back to us immediately.

Resolved: Council agreed unanimously to appoint AVA Recreation as the new contractors for quarterly playground inspections. Clerk to write to AVA Recreation they have been appointed and to inform VitaPlay the contract (verbal) with BFPC will not be renewed. Cllr. Skinner proposed and Cllr. Dolby seconded.

2. To discuss maintenance of the playground surfaces

Resolved: The lengthsman is to be used to keep the playground surface clear of grass and weeds. If this is not successful then BFPC to seek an alternative.

3. A resident has made a complaint about youths using the zip wire in the small hours causing a nuisance. Council agreed the zip wire would be locked in the evening and unlocked again in the morning to prevent further disturbance.

138/19 Highways and Transport

Speed Signs

Quotations for suitable speed indicator signs are being sought, following the decision from previous BFPC meeting to purchase our own after receiving a £1000 grant from Cllr. Warwick. Cllr. Warwick also advised we might be able to secure match funding from WCC.

Buses

No service alterations to report

Roadworks etc.

The damaged sign at Badger Farm roundabout has still not been replaced, the damaged posts are still in situ. BFPC to again chase up this issue with Hampshire Highways.

139/19 Communications

1. Website

Clerk to contact T.L.C. to ask them to progress the members only page and to put the notice of the Winchester half marathon on the website.

2. Facebook

Three residents private messaged BFPC a few things.

3. Twitter

Nothing to report.

4. Newsletter

The Chairman to include a section on how residents should report a problem to W.C.C.

5. Notice Board

Nothing to report.

Moved to the beginning of the meeting.

140/19 Co-option of Mrs. Sarah McColl onto the Council

Resolved: Mrs. Sarah McColl was co-opted onto the Council and given the portfolio for open spaces assisting Cllr. Lacey. Cllr. McColl signed the acceptance of office, the code of conduct and declaration of interest forms. Proposed by Cllr. Dolby, Cllr. Jarvis seconded.

141/19 To discuss proposed trial area for parish funded maintenance project and costs

The overgrown laurel hedge which backs onto housing at Maytree Close needs height reduction, it was suggested this might be used as the first trial location for parish funded maintenance of Badger Farm. The laurel hedge abuts overgrown trees on the Sainsbury's site which might need reduction also.

Resolved: Cllr. Lacey to contact Sainsbury's and ascertain if they would be amenable to reducing the height of the trees.

B.L. joined the meeting at 8.40 p.m.

Cllr. Dolby asked Cllr. Laming about the Ash Tree regrowth at 7 Plough Way and the crown lifting of the tree at 20 Harvest Close. **Cllr. Laming** to talk to W.C.C.

Cllr Dolby asked for an update regarding the concern raised about a possible HMO at Broad Chalke Down. Cllr. Laming is of the opinion it is for single professional people and nothing can be done about it. There is a dearth of accommodation for single people in Winchester. Cllr Dolby encouraged councillors to provide Cllr Laming with a list of known HMOs in their area of the parish.

142/19 To adopt the N.A.L.C. recommended Financial Regulations as amended July 2019

Resolved: to adopt the N.A.L.C. Financial Regulations as amended July 2019. Proposed by Cllr. Dolby, seconded by Cllr. Lacey.

143/19 Finance

1. To accept payments for July and August 2019

Payments were accepted and invoices signed by the chairman.

BADGER FARM PARISH COUNCIL					
PAYMENTS FOR JULY, '19					
Date Paid	Supplier	Details	Bacs. No.	Vat No.	Gross
29th July, '19	P.W.L.B.	Loan for playgrounds	D/D	-	6,221.63
12th Aug. '19	Mrs. C. Howe	March Salary + expenses	340896816	-	775.77
12th Aug. '19	H.M.R.C.	P.A.Y.E.	141334338	-	66.00
12th Aug. '19	H.C.C.	Pension	54201525	-	187.68
12th Aug. '19	3 Mobile Network	Mobile phone	686524608	760729222	10.13
12th Aug. '19	Vitaplay	Playground inspection	317621568	977478742	180.00
12th Aug. '19	S.B.C.	Online backup (annual)	683957999	768725871	120.00
12th Aug. '19	T.L.C.	Website maintenance	674835800	-	30.00
12th Aug. '19	PFK Littlejohn	External audit	67022624	440498250	360.00
12th Aug. '19	Ava recreation	Plaground maintenance	805668525	166964951	1,002.00
TOTAL					£8,953.21

BADGER FARM PARISH COUNCIL					
PAYMENTS FOR AUGUST, '19					
Date Paid	Supplier	Details	Bacs. No.	Vat No.	Gross
9th Sept. '19	B.F.C.C.	Room Hire	193467043	-	24.35
9th Sept. '19	Mrs. C. Howe	March Salary + expenses	303614883	-	775.77
9th Sept. '19	H.M.R.C.	P.A.Y.E.	446564916	-	66.00
9th Sept. '19	H.C.C.	Pension	414094729	-	187.68
9th Sept. '19	3 Mobile Network	Mobile phone	545835778	760729222	10.13
9th Sept. '19	T.L.C.	Website maintenance	319413316	-	30.00
TOTAL					£ 1,093.93

Signed by Chairman.....

Date: 9th September, 2019

2. To agree the July and August monthly bank balances with the bank statements

Chairman verified the bank statements and bank reconciliation agreed at £91,730.90 for 31st July, 2019 and £85,999.32 for 31st August, 2019.

3. To accept the quarterly budget control report

Quarterly budget control received and noted.

144/19 Items for inclusion on the October agenda

1. Review the Clerk's salary for 2020 in preparation of the budget for 2020/21.
2. Councillors to inform Clerk of any proposed additional spend during 2020/21 to be considered for inclusion in the budget proposal for November.
3. To discuss the cost of green waste and how this will impact on work the lengthsman will be asked to undertake.
4. To discuss ways of making the next Annual Parish Meeting a bit more exciting to attract residents attendance.

There being no further business to discuss the Chairman thanked those present and the meeting closed at 9.40. p.m.

Date of next meeting: 14th October, 2019, 7.30 p.m. Bushfield Room Badger Farm Community Centre

Signed by Chairman.....

Date: 9th September, 2019