



**Minutes of the Meeting of the Parish Council held in the Bushfield Room, Badger Farm Community Centre at 7.30 p.m. on Monday 8<sup>th</sup> April, 2019.**

**Members Present:** Cllr. Mrs. Rhian Dolby  
Cllr. Mrs. Julie Lacey – Vice Chairman  
Cllr. Mrs. Fenella Jarvis  
Cllr. John Godbold  
Cllr. John Parsons

**In Attendance:** Mrs. C. Howe - Parish Clerk

**By invitation:** Cllr. Brian Laming and Cllr. Mrs. Bell (W.C.C.) from 8.15 p.m.

**3 members of the public were present.**

ACTION

**54/19 Apologies**

Cllr. Harvey Skinner, Cllr. Mrs. Warwick

**55/19 Declaration of Interests**

None received.

**56/19 To approve the minutes of the meeting held on 11<sup>th</sup> March, 2019**

Minutes were approved as a true record and duly signed by the chairman.

**57/19 Chairman's Report**

The internal audit was completed on Friday 5<sup>th</sup> April, 2019 by Eleanor Greene. BFPC have passed the audit. The Auditor praised BFPC for having a good informative and pleasant website and for the progress made with compliance. The auditor was also very impressed with the planning flow chart and recommend it be included onto the website. Clerk to email a copy of the audit to all councillors.

CH

**58/19 Public participation - the public are invited to speak for a maximum of 3 mins. each on a topic which is relevant to the parish**

No member of the public wished to ask the council anything.

**59/19 To receive the report from H.C.C. Member Cllr. Mrs. Warwick**

Circulated to members prior to the meeting.

**60/19 To receive the report from W.C.C. Members Cllrs. Laming and Bell**

Cllr. Laming declared himself happy with the result reached with 46 Harrow Down. Clerk emailed council the information prior to the meeting which detailed the terms of the temporary E.D.M.O. order. Council thanked Cllr. Laming for his work in helping to achieve this result.

Signed by Chairman..... Date:.....

**61/19 To receive reports from Members on outside bodies**

Cllr. Laming attended the P.A.C.T. (Police) meeting and reported that drugs in Winchester was becoming a very big problem.

Cllrs. Jarvis and Godbold attended the Chat-tea Café and reported that it was still being attended well and that the atmosphere was joyful.

**62/19 To discuss proposed parking restrictions suggested by Mr. Crisp and decide on the next course of action**

**Resolved:** to move forward with a 'formal' consultations process. Clerk to write to Mr. Crisp and ask him to proceed with the formal consultation process.

CH

**63/19 Planning applications:**

**19/00356** - 2 Harvest Close, SO22 4DW

Demolition of existing conservatory and replace with single story rear extension.

**Comment:** No comment.

**Planning**

The planning committee are making the last adjustments to their Terms of Reference and planning flow chart and will present it at the next full council meeting on 13<sup>th</sup> May, 2019.

Cllr. Godbold to circulate the final plan to council.

JG

A resident who has a garage in Elder Close, wants to replace the Asbestos/cement roof of the garage and, after making enquiries at the planning department was given differing advice on separate occasions. The resident is now unsure whether or not a planning application is needed. As the planning department are keen to establish a good working relationship with BFPC Planning Committee, the Chairman asked Cllr. Godbold to contact them to seek the correct advice.

JG

**64/19 Recreation**

## 1. Open spaces

There is ash regrowth on a stump which was ground out at the area on Plough Way.

Cllr. Laming to request tree services to attend to it.

Cllr. Godbold raised the issue of the cattle being on Whiteshute Ridge and the gate which gives walkers access to it is locked. Cllr. Laming to report it.

## 2. Playgrounds

The roundabout is now fully functional again, VitaPlay having re-greased it. The zip-wire seems to be attracting anti-social behaviour in the late evening. It was noted that the zip-wire also needed remedial works. In view of this the Chairman will monitor usage with a view to locking it and roping it off should it become necessary before all remedial works on the play equipment can be actioned.

RD

**65/19 Highways and Transport –****Speed Monitoring**

After an initial choice of locations for a flashing speed sign around the parish, HCC traffic department have been contacted and we await further correspondence regarding surveying these locations. The Chairman was asked to contact Cllr Skinner and request him to respond to Cllr Godbold's question regarding the precise location of the proposed speed sign near Barley Down Drive.

RD

**Buses**

Nothing to report

**Roadworks etc.**

Traffic controls on the Ridgway and St. Anne's Close, programmed for 8<sup>th</sup> – 10<sup>th</sup> April, to carry out works for Vodafone. Some delays possible.

**66/19 Communications**

1. Website  
The Chairman asked all councillors to write a short article about themselves for placing on the council website.
2. Facebook  
It was noted the FB page seems to be used for making comments rather than emailing the Clerk.
3. Twitter  
No comment.
4. Newsletter  
No comment.
5. Notice Board  
Everything is up to date on the notice board.

**67/19 To adopt the following policy**

Disciplinary Policy was agreed and adopted. It was noted that BFPC now have all the most important/relevant policies in place.

**68/19 To discuss remedial works to the playgrounds following the annual inspection**

**Resolved:** To seek 3 quotes for all remedial works to the play equipment.

CH

**69/19 To discuss Clerk making A.V.C.'s to the L.G.P.S. and whether BFPC wishes to make voluntary contributions when Clerk was without pension**

**Resolved:** The Clerk to make her own additional contributions to the L.G.P.S. and BFPC to make matching payments to cover the 13 months lost. Council understand that this is a 'one off' payment and will not be repeated. Clerk to arrange contributions.

CH

**70/19 Finance**

1. **To accept payments for March 2019**  
Payments were accepted and invoices signed by the chairman.
2. **To agree the monthly bank balance with the bank statement**  
Chairman verified the bank statement and bank reconciliation agreed and signed them.

There being no further business to discuss the Chairman thanked those present and the meeting closed at 8.35. p.m.

**Date of next meeting:**

**Monday 13<sup>th</sup> May, 2019, 7.30 p.m. Bushfield Room, Badger Farm Community Centre**

Signed by Chairman..... Date:.....