



Minutes of the Meeting of the Parish Council held in the Bushfield Room, Badger Farm Community Centre at 7.30 p.m. on Monday 11th February, 2019.

Members Present: Cllr. Mrs. Rhian Dolby - Chairman
Cllr. Mrs. Julie Lacey – Vice Chairman
Cllr. Mrs. Fenella Jarvis
Cllr. Godbold
Cllr. Skinner

In Attendance: Mrs. C. Howe - Parish Clerk

By invitation: Cllr. Mrs. Warwick (H.C.C. & W.C.C.), Cllr. Laming (W.C.C.)

ACTION

18/19 Apologies

Cllr. Mrs. Bell – attending her own parish council meeting.
Cllr. Parsons, unwell.

19/19 Declaration of Interests

Cllr. Mrs. Lacey declared an interest in item 30/19.

20/19 To approve the minutes of the meeting held on 14th January, 2019

Resolved: The minutes were agreed and duly signed by the Chairman.

21/19 Chairman’s Report – urgent matters brought to the attention of the Chairman

Clerk to put a message on the mobile phone to contact Clerk’s landline.

CH

22/19 To receive Reports from H.C.C. and W.C.C. Members

Previously circulated to members.

Cllr. Laming reported the section 215 issued on 46 Harrow Down has not been complied with. A letter has been sent to the owner giving him 14 days to comply. If it is not complied with the council will carry out the work to the garden at the owner’s expense. This will be brought up during the tribunal hearing later this month together with another property he owns in Elder Close which is being considered for a section 215 notice. This would also be the first step towards considering an empty dwelling management order (E.D.M.O.) on that property as well.

Cllr. Warwick suggested council provide a map to identify the location of the garages and other areas which need to be discussed at the forthcoming meeting on 1st March with Mr. Richard Botham (Strategic Director W.C.C.).

JL

Cllr. Warwick to report the sign by the roundabout which has fallen down.

JW

Signed by the Chairman: Date:

23/19 To receive reports from Members on outside bodies

Cllr. Skinner attended the M3 Mitigation of Environmental Impacts meeting to learn about the impact on surrounding area and learned that other parishes are more affected than Badger Farm due to closer proximity. There is to be another meeting to be convened which Cllr. Skinner will attend.

Cllr. Godbold attended the opening of the Chat-tea Café and reported that it was a very successful venture and was well attended.

24/19 Planning:

18/02912 – 30 Rooks Down Road, SO22 4LT, Loft conversion, installation of roof lights to front and rear elevations. Single pitched roof dormer to rear elevation
Comment: No objection in principle but concerned at the future possibility of the house becoming a ‘house of multiple occupancy’ should the owners sell it.

19/00042 – 2 Wheatland Close, SO22 4QL, Single storey rear extension, amendment 18/00968
Comment: No comment.

19/00082 – 1 Broad Chalke Down, SO22 4LR, Summer house, retrospective
Comment: No comment.

25/19 To discuss formation of a planning committee, planning procedures and the ‘Terms of Reference’ - carried forward from the January meeting

Commuted to March meeting.

26/19 To adopt the following policies, Complaints Policy, Training and Development Policy, Member-Employee Policy and, Equal Opportunities Policy.

The Clerk informed Council there is a need to put in place, a raft of policies in line with legislation and best practice as prescribed by N.A.L.C. and the S.L.C.C. Once adopted, they should be reviewed annually to ensure any amendments to legislation are included.

Complaints Policy

Resolved: Cllr. Dolby proposed and Cllr. Lacy seconded to adopt the complaints policy.

Training and Development Policy

Resolved: Cllr. Dolby proposed and Cllr. Lacy seconded to adopt the Training and Development Policy.

Member and Employee Policy

Resolved: Cllr. Dolby proposed and Cllr. Lacy seconded to adopt the Member and Employee Policy.

Equal Opportunities Policy

Resolved: Cllr. Dolby proposed and Cllr. Lacy seconded to adopt the Equal Opportunities Policy.

27/19 Recreation

1. Open spaces

There are two trees down on Plough Way which need to be looked at. Cllr. Warwick will contact Mr. Gurdler and arrange for them to be inspected. Maintenance Contractors who are carrying out work around the Davis Play area, are driving their vehicles on the grass which has caused the grass to be churned up. Cllr. Laming to investigate this.

Council are concerned about regrowth on the stumps of trees which had previously been felled. The previous contractors did not deal with them properly. After they were felled the tree stumps should have been ground out which would have prevented regrowth. Cllr. Dolby to send details of the problem areas to Cllr. Warwick.

The estates maintenance contract is coming up for renewal with H.C.C.; they are sending out a questionnaire to all parishes in the district asking their opinion on the quality of the current contractor’s work. Councillors to send their opinions to the Clerk.

JW

RD

ALL

2. Playgrounds

Nothing to report.

28/19 Highways and Transport

Speed Monitoring

The clerk of Otterbourne PC has suggested we could join a group of local parishes who share a speed monitoring sign when this becomes available in April. This would be for a 2 week period, up to 7 times per year. This would be for at least a year, after which most of the PC’s concerned are purchasing their own signs. Cost of £85 per period, with £20 for a new battery. Would need to be included on our insurance if we went ahead. To be discussed again in March.

Buses

Nothing to report

Roadworks etc.

Works to telecoms mast on Ridgeway opposite the junction of St. Anne’s Close, necessitating 3-way lights, cones and signage while cherry picker in operation. Planned works about to start as of 11/02/19.

29/19 Communications

1. Website

Clerk reported that the planning page now includes a list of weekly planning applications received along with the names of the Planning Committee. The Chairman’s article in the Newsletter has also been put onto the website and can be found on the News page. Cllr. Godbold requested a members only area to be put onto the website. Clerk to arrange. Council also want control of their own passwords as Cllr. Godbold is concerned about the security of a company having access to their passwords and e-mails.

CH

2. Facebook

Waste collections to be put onto FB. Cllr. Lacey to put Chat-tea Café photos onto FB and forward them onto the Clerk for inclusion on the website.

JL

3. Twitter

Cllr. Skinner to put the Chat-tea Café photos and article on Twitter.

HS

4. Newsletter

Cllr. Dolby would like to offer a vote of thanks to Cllr. Skinner for his assistance with the newsletter article.

5. Notice Boards

New magnets were purchased for the notice boards so now there are sufficient for all notices which need to be posted up.

30/19 Lengthsman - To agree the details of the remit of the PC Handyman/Lengthsman, previously agreed in principle at last month's meeting

Cllr. Lacey explained to council the benefit of having someone living in the parish who could do the work of the handyman/lengthsman but that she had no intention of precuring work around the parish that was not necessary. The Clerk suggested Cllr. Lacey step back from being the co-ordinator for the lengthsman and hand it over to another councillor to avoid any suggestion of pecuniary interest and exclude herself from any discussions concerning the performance, terms of engagement etc of the handyman/lengthsman. Cllrs. Laming and Godbold were not in agreement and felt it could be detrimental to Cllr. Lacey and the council. Cllr. Laming to seek advice.

BL

31/19 To discuss responsibility and maintenance of Communal Areas in Badger Farm – carried forward from the January meeting

To be commuted to the March meeting.

32/19 To discuss awarding a grant for the Chat-Tea Café

Resolved: To award a grant of £250.00 to the Chat-tea Café. Clerk to arrange payment.

CH

33/19 To discuss the removal of signage posts in the playgrounds

Resolved: Cllr. Godbold to take down the signs. The posts would be left in situ as it would present too big and expensive a problem to remove them.

JG

34/19 To discuss sites for relocation of dog waste bin – carried forward from January meeting

Resolved: To remove the obsolete dog waste bin from Central Kickabout and re-site at Rooks down road, next to the post box. Cllr. Laming to arrange for this to be done.

BL

Following a complaint from a resident about dog faeces not being cleared up by irresponsible dog owners, Cllr. Lacey to contact Oliver's Battery Parish Council who had a similar situation. They used a soluble paint to highlight the faeces and solved the problem. Cllr. Lacey to purchase 4 cans of the paint.

JL

35/19 Finance

1. To accept payments for January 2019

The payments for January were accepted and noted.

2. To agree the monthly bank balance with the bank reconciliation

The Chairman verified the documents and signed the bank reconciliation.

The Chairman closed the meeting at 9.30 p.m.

Date of next meeting: *Monday 11th March, 2019, 7.30 p.m. Bushfield Room, Badger Farm Community Centre*

Signed by the Chairman: Date:

District Councillor Report March 2019

Finance

Winchester City Council agreed to freeze council tax for the coming year and approved a capital programme to include:

- £15m allocation to the strategic asset purchase scheme (purchase of assets in the District in support of the Council's Strategy)
- Partnered Home Purchase Scheme
- 1000 new Council homes (including 77 in Stanmore)
- Replacement Doctors Surgery (St Clements in the City Centre)
- Provision of Sport & Leisure Park at Bar End
- New Car Parks at the Dean Alresford and Vaultex at Bar End
- New Coach Park at St Catherine's Park and Ride
- Refurbishment of Coitbury House
- £250,000 energy management projects
- New bins for the glass collection service

Gypsy and Traveller Plan Policy Document safeguarding and allocating sites for traveller accommodation has now been formally approved by the inspector and adopted as part of the Winchester and District Local Plan

Winchester HandyPerson a reminder that the Handyperson service offers small repairs and adaptations at a subsidised rate for those over 60 and or living with a disability. Please call Winchester City Council 01962 848455 for more details.

The City Council is supporting the **National Great British Spring Clean** again this year. We are providing equipment, clothing, advice and disposal of waste to many groups across the District. Residents and parishes are invited to join together to collect rubbish from paths and open spaces during short periods during March and in to April. Please call 0300 300 0013 to arrange.

Cllrs Bell, Laming and Warwick

Hampshire County Council Report March 2019

Schools: More than 98% Hampshire pupils got their preferred choice of secondary school this week. The County Council received 14,351 on-time applications this year – an increase of 370 applications compared to the number received for places in September 2018.

Pupils who did not secure a place at one of their chosen schools have been allocated a place at a school near to where they live, with available spaces. Parents have the right to appeal in these situations and their child's name will be added to the waiting list for their preferred schools. Places do become available if parents change their mind, or families move home.

The admissions team is now processing primary school applications with offers due to go out to parents on 16 April 2019.

Movement Strategy This month both Hampshire County and Winchester City Councils will consider the Winchester Movement Strategy at their Overview and Scrutiny and Cabinet committees before deciding whether it can be formally adopted. The Strategy aims to reduce congestion and improve air quality in central Winchester by measures such as improving the Park and Ride offer and creating dedicated bus lanes. £500,000 has been committed by Winchester City Council commence some early scoping works. The document can be seen here:

<https://www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations/winchester/movementstrategy>

Waste Following recent publication of the DEFRA Waste Guidelines Consultation Hampshire County Council has restarted work on the business case for investing in a new materials recycling facility (the Super MRF) to be able to recycle a larger amount of plastic waste including pots, tubs, trays and Tetrapak materials. Options around the business case for an AD plant for food waste will also be included.

Cllr Jan Warwick
Winchester Downlands