



**Minutes of the Meeting of the Parish Council held in the Bushfield Room, Badger Farm Community Centre at 7.00 p.m. on Monday 14<sup>th</sup> January, 2019.**

Members Present: Cllr. Mrs. Rhian Dolby - Chairman  
Cllr. Mrs. Julie Lacey – Vice Chairman  
Cllr. Mrs. Fenella Jarvis  
Cllr. Godbold  
Cllr. Skinner  
Cllr. Parsons

In Attendance: Mrs. C. Howe - Parish Clerk

By invitation: Cllr. Mrs. Warwick (H.C.C. & W.C.C.), Cllr. Laming (W.C.C.)

4 Members of the public

**ACTION**

**1/19 To accept apologies**

Cllr. Mrs. Bell.

**2/19 To receive any Declarations of Interest from Members**

Cllr. Mrs. Julie Lacey declared an interest in Item 14/19.

**3/19 To approve as a correct record, the minutes of the Parish Council Meeting on 10<sup>th</sup> December, 2018**

**Resolved:** The Chairman proposed and the vice-chairman seconded that the minutes of the meeting of the Council held on 10<sup>th</sup> December 2018 be accepted as a true record of the meeting. All were in favour and the minutes were duly signed.

**4/19 To discuss parking restriction proposals on Badger Farm**

Mr. Neville Crisp, Engineer with W.C.C., attended the meeting to gather the opinions of the residents and to discuss the options for parking restrictions available to Badger Farm. Hopefully this will alleviate the problem of non-residential parking around the parish. Commuters parking at Badger Farm to avoid paying for the Park and Ride scheme were perceived to be the main problem. Ashbarn Crescent is the main area affected followed by the top and bottom areas of Ridgeway.

Chairman.....

14<sup>th</sup> January, 2019

The options available were, single white lines, single yellow lines which provided timed parking to prevent cars being parked all day, or double yellow lines to prevent any parking at all. Whilst some councillors thought double yellow lines too urban for Badger Farm, it was the preferred option for residents. Another option suggested by Mr. Crisp, defined parking bays, limiting parking to two hours. This will allow parking by visitors and traders to Ashbarn Crescent whilst preventing all day commuter parking. Mr. Crisp will draft up his proposals and send them to Council for discussion and comment. Consultation letters will be sent out to the affected residents. The proposals then enter the formal stage whereby there can be no retrospective additions, as any requests for additional areas would mean the whole process having to begin again. Once the proposals have been formally drawn up, Mr. Crisp will send the document to Council for inclusion on their website and social media sites. Cllr. Warwick reminded Council that there is a tight schedule for this process and that Council need to make their comments on the proposals in a timely fashion.

**5/19 Matters arising (urgent items not on the agenda)**

None.

**6/19 To receive reports from H.C.C. and W.C.C. members**

**W.C.C.**

Report previously circulated to members.

**H.C.C.**

Report previously circulated to members.

Cllr. Laming informed Council that there is an EDMO order on 53 Maytree Close.

Cllr Laming stated that the Section 215 on 46 Harrow Down has run out of time. He will get back to us with further updates as soon as possible.

BL

Cllr. Laming to arrange for the overgrown footpath from Sainsburys to the Ridgeway be attended to as it is very overgrown.

BL

**7/19 To receive reports from outside bodies**

None received.

Cllr. Godbold asked the Clerk to put an advertisement for the Chat-Tea Café on the website. This is a new drop in café for older residents who might feel lonely or isolated.

CH

A possible donation to the scheme will be an agenda item at the next parish meeting.

CH

**8/19 Planning:**

**Discuss formation of Planning sub-committee**

**Applications:**

**18/02791 – 13 Silverwood Close, SO22 4QP**

Double storey side extension and alteration to garden levels.

**Comment:** No comment.

**9/19 Recreation****1. Open spaces**

Nothing to report.

**2. Playgrounds**

The new playground signs have been put up and some residents have commented on how colourful they are.

**10/19 Highways and transport****Speed Monitoring**

Feedback so far from residents has been against the installation of speed humps to slow down traffic. Request that a note is displayed on the noticeboards to ask for comments on speeding in the parish – as already done on website, newsletter and Facebook pages. A few more responses have now been received.

**Buses**

Stagecoach bus fares to rise from 6<sup>th</sup> January, applies to single and return fares. These fares are frozen if purchased using their mobile app.

**Roadworks**

Nothing to report.

**11/19 Communications****1. Website**

Nothing to report

**2. Facebook**

Nothing to report

**3. Twitter**

Nothing to report.

**4. Newsletter**

Cllr. Skinner asked that parking, speeding and hedges be included in the next article being submitted to the Newsletter.

**5. Notice Boards**

Cllr. Dolby had cleared the noticeboards of all out of date leaflets. Cllr. Lacey asked that a leaflet on fly tipping be put on the noticeboard.

**12/19 Lengthsman**

Next visit is due on 15<sup>th</sup> March. Cllr. Dolby asked councilors to keep Cllr. Lacey informed on an 'on-going' basis about any problems which needed attention around the parish.

**13/19 To discuss responsibility and maintenance of Communal Areas of Badger Farm**

Some areas around Badger Farm are becoming unsightly and dangerous. Attempts were made previously to establish the ownership of these areas without success. The problems in these communal areas are now deteriorating rapidly. To try and resolve the issue, Cllr. Godbold has suggested a list of the problems and areas be drawn up by Council and then a meeting to be set up between B.F.P.C., W.C.C., Cllr. Warwick and Cllr. Laming to find out how to progress a solution.

ALL

Cllr. Lacey also has a meeting organized with Cllr. Warwick and Cllr. Dolby on a similar issue.

RD/JW/JL

A resident reported to Cllr. Dolby, an incident of drunken youths causing a disturbance in the communal hallway of one of the blocks of flats at Elder Close. Council advised residents to report all issues to the police via the 101 number.

Cllr. Lacey left the room whilst the following item was discussed.

**14/19 To discuss appointing a dedicated Handyman for Badger Farm**

Mr. Steve Hewlett’s name was put forward as a dedicated handyman for B.F.P.C

**Resolved:** Clerk to request a reference for Mr. Steve Hewlett from Colden Common Parish Council, establish the rate of pay required and ensure Mr. Hewlett is adequately insured. If the reference is satisfactory and all other criteria is acceptable, to appoint Mr. Hewlett as BFPC’s preferred handyman on a six month trial. The Clerk pointed out that Mr. Hewlett would be employed on an hourly self-employed basis, not employed by BFPC on a contractual basis.

CH

**15/19 To discuss planning procedures and the formation of a planning sub-committee**

Council are in the process of setting up a planning committee. The councilors making up the planning committee are Cllrs Jarvis, Chairman, Godbold and Parsons. The Chairman asked Cllr. Jarvis to amend the planning flowchart and present it to Ms. Taylor (H.A.L.C.) for her approval/suggestions.

FJ

Chairman to write to the planning department of Winchester City Council to establish a good working relationship with them.

RD

Clerk to continue e.mailing all councilors with the applications received and Cllr. Jarvis to e.mail Council with her observations.

The proposed procedures for the Planning Committee are:

1. Planning committee to report their observations on planning applications received to Council at the next meeting.
2. Any applications which are not deemed contentious will be a ‘no comment’.
3. Council not to put in a ‘no comment’ if it falls outside the timings of the main council meeting and Council have not had a chance to all discuss it.
4. Cllr. Jarvis to submit the comments to W.C.C. planning department.

Clerk reminded Council that she had asked Cllr. Warwick to organize a training session with the planning department which would aid a good working relationship.

JW

There will be a page for the planning committee on the website with committee members named.

CH

**16/19 To discuss the removal/relocation of dog waste bin at St. Anne’s Close**

**Resolved:** To relocate the dog bin.

The relocation site commuted to February meeting as Council had not established the best site. Clerk to include on the February Agenda.

CH

Cllr. Laming to request W.C.C., to put stickers on all the dual-purpose bins.

BL

**17/19 Finance**

**1. To accept payments made between 10<sup>th</sup> December, 2018 and 14<sup>th</sup> January, 2018**

Payments made between the last meeting and this meeting were agreed and had been noted.

**2. To agree the monthly bank balance with the bank statement**

The monthly bank balance and bank rec. were agreed and duly signed by the Chairman.

**3. To receive the quarterly budget report**

The quarterly budget report was presented. Council were informed by the Clerk that spending was currently in line with the budget.

The quarterly budget report was received and accepted.

There being no further business to transact, the Chairman thanked all present and closed the meeting at 9.15 p.m.

The date and location of the next meeting -

**Monday 11<sup>th</sup> February, 2019, The Bushfield Room, Badger Farm Community Centre, at 7.30 p.m.**