



**Minutes of the Meeting of the Parish Council held in the Bushfield Room, Badger Farm Community Centre at 7.30 p.m. on Monday 9<sup>TH</sup> July, 2018.**

Members Present: Cllr. Mrs. Rhian Dolby - Chairman  
Cllr. Mrs. Julie Lacey – Vice Chairman  
Cllr. Mrs. Fenella Jarvis  
Cllr. Godbold  
Cllr. Skinner

In Attendance: Mrs. C. Howe - Parish Clerk,  
Cllr. Laming (W.C.C.) Cllr. Mrs. Warwick (H.C.C. & W.C.C.)

**ACTION**

4 members of the public attended.

**85/18 To accept apologies**

Cllr. Eleanor Bell, Cllr. John Parsons.

**86/18 To receive any Declarations of Interest from Members**

None received.

**87/18 To approve as a correct record, the minutes of the Parish Council Meeting on 11<sup>th</sup> June, 2018**

**Resolved:** The minutes were accepted and signed by the Chairman as a true record.

**88/18 Matters arising (urgent items not on the agenda)**

None.

**89/18 To receive reports from H.C.C. and W.C.C. members**

**W.C.C.**

Report previously circulated to members.

**H.C.C.**

Report previously circulated to members.

Cllr. Laming urged Councillors to respond to the Bushfield Camp report and to attend the meeting on Monday 23<sup>rd</sup> July at 7.00 p.m. at Badger Farm Community Centre. Some Councillors will be attending for BFPC.

**90/18 To receive reports from outside bodies**

Cllr. Skinner attended the Transport Forum. The Transport Forum were keen to receive residents' comments regarding the transport survey and asked the Clerk to include the link in the minutes.

<https://www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations/publictransportandstreetlighting>

To access the link, press control and click.

Chairman.....

9<sup>th</sup> July, 2018

**91/18 Planning**

18/01325 19 Lark Hill Rise – Single story front ext., 2 story side ext., single story rear ext.- **object.**

18/01327 - 15 Rooks Down, porch to front elevation. – **No comment.**

18/01161 - 46 Harrow Down – amended plans, single story front and side ext. 2 story rear ext. Alterations to drive to create new access. Conversion of garage and loft into accommodation with rear dormer window – **Object.**

**92/18 Recreation****1. Open spaces**

Cllr Mrs Lacey, Cllr Laming and Mr Andy Knight, a representative from WCC, did a partial 'walk round' of Badger Farm estate for Cllr Mrs Lacey to gain an understanding of who (HCC, WCC, BFPC or the home owner) is responsible for the different areas of Badger Farm. Cllr Mrs Lacey reported that she now has a better understanding, has made notes of some work that needs doing by HCC and WCC and will contact them. She also compiled a list of work that needs doing by a few home owners and will forward this list to the Clerk for her to write to each home owner. Mr Knight informed Cllr Mrs Lacey and Cllr Laming that WCC have a 'hit squad' that they use to tackle problem and overgrown areas, Mr Knight took a list away with him to instruct the 'hit squad' but we might need to wait some time for all jobs to get done. He requested that any new issues be reported to WCC via their 'app'.

JL

Cllr. Godbold requested that a 'vote of thanks' be given to Mr. Trevithick for his unstinting willingness and hard work in lifting the crowns of some lime trees on the Davis Kick About Area.

**2. Playgrounds**

Cllr. Skinner has offered to inspect the playgrounds on a regular basis. Clerk to send Cllr. Skinner a 'tick list' so any problems can be highlighted. Clerk to arrange for Cllr. Skinner to attend a Playground Inspection course.

CH

**93/18 Highways and transport**

Following on from a complaint from a member of the public about speeding on Meadow Way, Cllr. Laming suggested getting a Speed Indicator Device (SID). As there are no statistics available to determine how successful SIDs are, the Clerk will contact Oliver's Battery Parish Council who have purchased their own SID and enquire whether or not they think it makes a difference.

CH

**94/18 Communications****1. Website**

Nothing to report.

**2. Facebook**

Cllr. Lacey is still receiving lots of comments from residents, some good and some not so good.

**3. Twitter**

Still only 2 followers.

**4. Newsletter**

Submission of articles due by 3<sup>rd</sup> August. The Chairman asked Council if anyone had anything they wished to include in the BFPC article.

**5. Notice Boards**

Nothing to report.

**95/18 Lengthsman**

The next visit is due on 5<sup>th</sup> September, Cllr. Lacey asked the other Councillors to let her know of anything which needed to be included in the Lengthsman list before that date.

**96/18 To discuss and agree designs for Playground signs.**

**Resolved:** Cllr. Lacey to send round the final copy to members and the signs to be ordered on Wednesday 11<sup>th</sup> July.

JL

**97/18 To discuss playground maintenance and inspections.**

**Resolved:** To appoint VitaPlay as the contractor for playground inspections and maintenance. Council received three quotations and decided to accept VitaPlay's bid with the proviso that Cllrs. Godbold and Skinner attend a meeting with VitaPlay to establish exactly what procedures are to be carried out during the inspection and to what level of competence prior to appointing them. Cllr. Jarvis also requested they only be awarded a one year contract.

JG/HS

**98/18 To discuss councilors having their own official e.mail addresses.**

**Resolved:** Councillors now have their own official e.mail address. Clerk arranged prior to meeting and handed out their addresses and passwords.

**99/18 Councillors to sign a Disclosable Pecuniary Interests form – Localism Act 2011 sections 29 – 31.**

Councillors (except Cllr. Parsons who was not in attendance) and Clerk signed the forms. Clerk to send forms to W.C.C.

CH

**100/18 To discuss siting of replacement bench left at Whiteshute after surrender of the lease.**

**Resolved:** Cllr. Godbold to contact VitaPlay and arrange for them to purchase and site the bench and invoice BFPC. Clerk will then forward the invoice on to W.C.C.

JG

**101/18 To discuss the quotation from Mr. Steve Bolt for repair of bench at Central and the multi-play**

**Resolved:** To award the contract for repair of bench and multi-play unit to Mr. Steve Bolt. Clerk to inform Mr. Bolt and also enquire the cost of replacing all the slats.

CH

**102/18 To discuss quotations for U.K. held cloud storage**

**Resolved:** After considered discussion, Council elected to go with S.B.C. Solutions. Clerk to arrange cloud backup for B.F.P.C. with appointed company.

CH

**103/18 Finance****1. To agree payments for June and sign cheques**

Agreed and cheques signed by the Chairman.

| PAYMENTS FOR JUNE 2018 - BFPC |                  |  |              |                  |
|-------------------------------|------------------|--|--------------|------------------|
| Date                          | Payee            | Goods Supplied                                 | Chq. No.     | Amount           |
| 9.7.18                        | Badger Farm C.C. | Room Hire                                      | 51           | 23.75            |
| 9.7.18                        | Mrs. C. Howe     | June Salary. Exp.<br>(keyboard + file) Off.All | 52           | 858.95           |
| 9.7.18                        | H.M.R.C.         | P.A.Y.E.                                       | 53           | 74.60            |
| 9.7.18                        | 3 Mobile Network | Mobile phone                                   | 54           | 10.20            |
| 9.7.18                        | W.C.C.           | Donation for Night Bus                         | 55           | 500.00           |
| 9.7.18                        | T.L.C.           | Printing - compliments                         | 56           | 37.50            |
| 9.7.18                        | T.L.C.           | Website maintenance                            | 57           | 35.00            |
| 9.7.18                        | Unity Trust Bank | Bank Charges                                   | D/D          | 18.00            |
| 9.7.18                        | 3 Mobile Network | Mobile phone                                   | 58           | 10.13            |
|                               |                  |  | <b>TOTAL</b> | <b>£1,568.13</b> |

Chairman.....

9<sup>th</sup> July, 2018

**2. To agree the monthly bank balance with the bank statement**

Agreed and signed by the Chairman.

**3. To receive the quarterly budget report**

Budget report received. Cllr. Jarvis asked what the refund of £17,000 was for. Clerk explained that it was in last year's accounts and it was for the insurance claim on the playground arson attack and a refund from Biffa who charged BFPC for dog bin emptying which was not taking place. No other questions were received.

There being no further business to transact, the Chairman thanked all present and closed the meeting at 9.40 p.m.

The date and location of the next meeting -  
**Monday 10th September, 2018, Badger Farm Community Centre at 7.30 p.m.**