



**Minutes of the Meeting of the Parish Council held in the Bushfield Room, Badger Farm Community Centre at 7.30 p.m. on Monday 11<sup>TH</sup> June, 2018.**

Members Present: Cllr. Mrs. Rhian Dolby - Chairman  
Cllr. Mrs. Julie Lacey – Vice Chairman  
Cllr. Mrs. Fenella Jarvis  
Cllr. Godbold  
Cllr. Skinner  
Cllr. Parsons

In Attendance: Mrs. C. Howe - Parish Clerk,  
Cllr. Laming (W.C.C.) Cllr. Mrs. Warwick (H.C.C. & W.C.C.)

**ACTION**

**64/18 To accept apologies**  
None.

**65/18 To receive any Declarations of Interest from Members**  
None received.

**66/18 To approve as a correct record, the minutes of the Parish Council Meeting on 14<sup>th</sup> May, 2018**  
**Resolved:** The minutes were accepted and signed by the Chairman as a true record.

**67/18 Matters arising (urgent items not on the agenda)**  
None.

**68/18 Clerk's report**

1. Vitaplay have now installed the multi-play correctly.
2. Complaints have been received by the Clerk from residents about the grass cutting and overgrown shrubbery. This was due to an article being placed in the Community News requesting residents to contact the Clerk with details. The Clerk was not made aware of the article and referred the complainants to W.C.C. who are responsible for grass cutting. Cllr. Lacey was very unhappy about residents being referred on. Cllr. Laming suggested Clerk write to L. Taylor at W.C.C., and also Rob Humby at H.C.C., to re-iterate the problems that poor workmanship is causing in the Parish. CH
3. Clerk informed Council that W.C.C. were willing to reimburse the cost of the bench which was left on Whiteshute Ridge. Cllr. Godbold suggested a metal picnic bench sited in Central. Council agreed unanimously. Clerk to arrange with W.C.C. CH
4. 2 acts of vandalism have occurred. Clerk is trying to get a handyman to repair the first one at Davis Playground, on the multi-play. The second one is a memorial bench on Ridgeway. Council were not aware of owning a bench on Ridgeway. Clerk to look into ownership before Initiating repairs or contacting W.C.C. CH
5. Clerk to look into acquiring Cloud back-up which is stored in the U.K. for a cheaper price than £150.00 p.a. Clerk to contact H.A.L.C. CH

		<b>ACTION</b>
	6. The VAT refund of £307.19 has been received but H.M.R.C. sent it to the NatWest Bank (old account). Clerk to transfer the monies.	CH
<b>69/18</b>	<b>Finance</b>	
	<b>1. To agree and sign the cheques for May payments</b> Payments were agreed and Cheques were signed except cheques 41 and 50. Clerk to send information on to Cllr. Mrs. Lacey and cheque no 50, donation for night bus.	CH
	<b>2. To agree the monthly bank balance with the bank statement</b> Agreed and signed by the Chairman.	
<b>70/18</b>	<b>To receive reports from H.C.C. and W.C.C. members</b>	
	<b>W.C.C.</b> Report previously circulated to members. Cllr. Laming asked councilors to inform him of any H.M.O's. in the parish.	ALL
	<b>H.C.C.</b> Report previously circulated to members. Cllr. Mrs. Warwick asked councilors to take part in the online survey for residents and businesses to share their views at: <a href="http://www.hants.gov.uk/aboutthecouncil/haveyoursay/visionforhampshire2050">www.hants.gov.uk/aboutthecouncil/haveyoursay/visionforhampshire2050</a> and to comment on turning off the street lights for 2 hrs. per night at: <a href="http://www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations">www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations</a>	
<b>71/18</b>	<b>To receive reports from outside bodies</b> Nothing to report.	
<b>72/18</b>	<b>Planning</b>  18/01161 - 46 Harrow Down – Planning decision expected on 5 <sup>th</sup> July 2018. The court hearing will take place on 11 <sup>th</sup> July, 2018. 18/01024 – 5 Silverwood Close - No comment. 18/00137 – 28 Larkhill Rise – Whilst there is no protection for the ancient hedge on the resident's side, W.C.C. will maintain their side of the hedge. The large sycamore tree now has a TPO on it preventing its removal.  Cllr. Mrs. Jarvis would like it noted that either herself <i>or</i> Cllr. Godbold are to send in comments to W.C.C. planning department. Cllr. Mrs. Jarvis highlighted the need for another councilor to be appointed to deal with any planning applications which may come up In the event of both councilors on the planning committee declaring an interest. Chairman to appoint someone to deal with as necessary.	
<b>73/18</b>	<b>Recreation</b>	
	<b>1. Playgrounds</b> The roundabout in the Central Playground will not rotate. Cllr. Godbold to contact VitaPlay and request them to visit the playground and ascertain what the problem is with it and, as it is still under warranty, contact the manufacturers if required.	JG
	<b>2. Open spaces</b> The bench by the zipwire has two slats missing. Cllr. Mrs. Dolby to investigate whether it would be better to repair or replace with new bench. Cllr. Laming to report the growth of weeds and trees between Davis Playground and Ashbarn Crescent.	RD BL
		<b>ACTION</b>

- 74/18 **Highways and transport**  
Nothing to report
- 75/18 **Communications**
- 1. Website**  
Cllr. Parsons has been testing the links on the website and found that some do not work. The link to e.mail the Clerk does not work. Cllr. Parsons is concerned that BFPC are the ones who look unprofessional because of the malfunctions on the website not the website designers themselves. Cllr. Parsons to contact T.L.C., and ensure that all the links are functioning properly. Cllr. Parsons had requested training for the Clerk to enable her to put the minutes and agendas etc. on the Website but so far it has not been actioned. Cllr. Parsons also requested training for himself. Cllr. Parsons to contact T.L.C., and ask them to follow through with this request. Cllr. Parsons to request the links from Cllr. Mrs. Warwick's JP monthly County Councillor Report be put on the website.
- 2. Facebook**  
Cllr. Mrs. Lacey to also put the links (as above) onto the Facebook page. JL
- 3. Twitter**  
Clerk to request the BFPC logo from T.L.C. be sent to Cllr. Skinner for Twitter. CH
- 4. Newsletter**  
Cllr. Mrs. Lacey questioned the Clerk again about her response to the residents who e.mailed in about grass cutting and overgrown shrubbery. The Clerk explained that BFPC do not have the equipment necessary or the resources to maintain the parish.
- The deadline for submitting articles in the Newsletter is 3<sup>rd</sup> August, 2018.
- 5. Notice Boards**  
Nothing to report.
- Cllr. Mrs. Lacey requested the size of the BFPC logo be increased on the compliments slip. Clerk to arrange this. CH
- 76/18 **Lengthsman**  
Cllr. Laming to arrange the walk around the parish with Cllr. Lacey and a representative of W.C.C. for 25<sup>th</sup> June 2018. This will enable all parties to confirm who is responsible for maintaining which areas of land in the parish.
- 77/18 **To discuss request for donation towards the cost of Community News**  
**Resolved:** to award a grant of £500 towards the Community News. Cllr. Mrs. Lacey proposed and Cllr. Godbold seconded. Clerk to inform Mrs. J. Dawkins. CH
- 78/18 **To discuss and agree designs for Playground signs.**  
Some councillors did not approve of the design. The concerns were, being too colourful, too geared towards children and too big. Cllrs. Godbold and Cllr. Mrs. Lacey to re-design the signs and liaise with Fenland Leisure. JG/JL
- 79/18 **To discuss appointing a company for the playground maintenance.**  
Clerk to investigate local companies to maintain the playgrounds and establish whether the companies would charge extra for travel. CH

- 80/18 To discuss monthly playground inspections and appoint a contractor.**  
Cllr. Mrs. Lacey asked if the minor maintenance that HAGS would do on a quarterly inspection would include the roundabout in Central. The Chairman explained that the minor maintenance which HAGS would include in the inspections is greasing parts and tightening bolts. It would not include major maintenance. This would be done by a maintenance company.
- 81/18 To discuss request from Stillwells to consent to B.F. Surgery mortgaging to Lloyds Bank.**  
**Resolved:** Council unanimously agreed to consent. Clerk to inform Stillwells. CH
- 82/18 To discuss councilors having their own official e.mail addresses.**  
Commuted to the next meeting.
- 83/18 To consider and adopt the Risk Assessment**  
**Resolved:** Council agreed unanimously to adopt the Risk Assessment.
- 84/18 Councillors to consider and sign a Disclosable Pecuniary Interests form – Localism Act 2011 sections 29 – 31.**  
Commuted to the next meeting.

There being no further business to transact, the Chairman thanked the members of the Council and closed the meeting at 9.45 p.m.

The date and location of the next meeting -  
**Monday 9th July, 2018, Badger Farm Community Centre at 7.30 p.m.**