



BADGER FARM PARISH COUNCIL

POLICY FOR RECORDING AT MEETINGS – Admission of press and public

The Clerk shall afford to the press/media/public reasonable facilities for the taking of their record of any proceedings at which they are entitled to be present. The meeting will be informed by the Chairman prior to the start of the meeting that the press/media/public will be recording proceedings. The use of flash photography or additional lighting will only be permitted if agree in advance with the Clerk and the Chairman.

Anyone intending to record proceedings at a meeting are requested to contact the Clerk before the start of the meeting so that arrangements can be discussed and the agreement of the Chairman is sought. The name, organisation (if applicable) and contact details of the person wishing to record proceedings are required and shall be provided before the commencement of the meeting.

Any form of recording must not be edited in a way that could lead to misinterpretation of the proceedings. This includes editing the views being expressed in such a way that may ridicule or show lack of respect towards those being photographed or recorded.

If a member of the public interrupts the proceedings at any meeting, then following a warning, the Chairman may order that he/she be removed from the meeting or may adjourn the meeting for such time as is necessary to restore order.

April 2018

CMH