

BADGER FARM PARISH COUNCIL

Minutes of the Meeting held on 16th April 2007

PRESENT:

Keith Taylor (Chair)
Anne Church
Ian Tait
Ray Stannard
Daniel Phelps

IN ATTENDANCE:

Martin Macpherson
Cllr Charlotte Bailey
Cllr David Spender
Cllr Brian Collin
PC Joe Zubaidi
PCSO Richard Nolan

APOLOGIES:

John Godbold
Fenella Jarvis

680. Minutes of previous meeting

The minutes of the meeting held on 12th March 2007 were **AGREED** and signed as an accurate record.

681. Reports and Recommendations from Working Parties

a) Open Space

MM reported that:

- (i) He had obtained quotes for the six panel section of the fence between the open space behind Ivy Close and the railway line that had blown down during the recent gales. There were two options:
 - a) Replace 33 metres of fence and posts at a cost of approx £1,500 plus VAT.
 - b) Replace the 11 posts but use existing fencing at a cost of approx £500 plus VAT.

Council **AGREED** to accept Option B.

KT reported that:

- (ii) The contractors working for Southern Electric Power Distribution burying the overhead cables appear to have removed one of the two bollards at the northern entrance to Whiteshute Ridge Lane. **MM** will investigate.

DP reported that:

- (iii) The new wall of the Elder Close garages is already being used as a football goal causing nuisance to residents. **DS** suggested contacting David Taylor of WCC about hedge planting – BFPC would have to pay. Action **MM**.

- (iv) Mini motor bikes have now started riding on the Central Kickabout. This dangerous practice must be eradicated. Councillors should ring 101 and encourage residents to do the same.
- (v) There was broken glass all round the goal on the Central Kickabout. Councillors should in future ring 101 and WCC environment and encourage residents to do the same if there is a safety issue.

b) Play Equipment

MM reported that:

- (i) All play equipment inspections were up to date.
- (ii) The Annual Play Areas Inspection Report for 2007 by Dunlop Playground Services on behalf of WCC was carried out on 22 March 2007. The Inspector's overall statement was that "the standard of maintenance was very good as usual".

Equipment	Site	Risk	Comment/Action
Central Site		Low/Medium	
Multi-Unit Obstacle Course	Central	Low	Monitor surface and bearings – remove raised edges
Davis Site	Davis	Medium	Raised Edges – No deterioration since last year
Wickstead Slide Unit	Davis	Medium	Poor Condition – timber chipped, boards delaminating
Swing Cradle Seats	Davis	Low	
Swing Flat seats	Davis	Medium	Monitor holes in seats

The definition of a Low Risk is "monitor and take reasonable practical action if required." The definition of a Medium Risk is "take action to reduce if possible". Council **AGREED** to monitor the medium risk items but no immediate work was required. The report was passed to **JG**.

c) Planning

KT reported that:

- (i) 4 new applications had been received:

Sainsburys	Single Storey Extension to Restaurant
Broad Chalke Down	Conservatory
Larkhill Rise	Two Storey Side Extension
Sainsburys	Erection of 2 Condensers, 2 Refrigeration Packs and 1 Metal Gantry

- (ii) No recent applications had yet been approved:
- (iii) No applications had been refused in the last month.

d) Transport

MM reported that:

- (i) The HCC Hampshire Rail Forum had taken place on Monday 16 April in Basingstoke but had clashed with this Badger Farm Meeting so no Councillor had attended. Minutes have yet to be received.

e) Community Project

RS reported that:

- (i) The Detached Youth Workers had restarted their outreach work in BF at the Easter weekend. **MM** will seek an interim report to the next meeting.

f) Parish Website

NTR

g) Finance

MM reported that:

- (i) The bank balance remained healthy and expenditure remained within budget. The bank statements and reconciliation for March were signed by the Chairman.
- (ii) The P.14 End of Year Summary of PAYE & NIC had been forwarded to HM Revenue & Customs on 7 April 2007.
- (iii) Initial draft accounts had been reported at the Parish Annual Assembly earlier in the evening. The position indicated a Balance of £16,811 with a further £15,308 held in reserve.

h) Community Centre Lease Compliance

MM reported that:

- (i) He had been informed by Ian Millar that Southern Survey Specialists Ltd had completed an Asbestos Survey. Their report dated 4 March 2007 indicated a low or very low risk to health. This report will form the basis of a maintained Asbestos Register.
- (ii) He had received copies of new documents from BF & OB RCA. These were:
 - a) Equal Opportunities Policy Statement

- b) Health & Safety Policy Statement
- c) Child Protection & Vulnerable Adults Policy Statement

These had been placed on file.

- (iii) The next BF & OB RCA User Group meeting will be held in the Community Centre at 8.00pm on Wednesday 18 April. A copy of the agenda had been passed to **KT**.

i) Whiteshute Ridge

MM reported that:

- (i) During the annual tree survey the contractors have found two trees with well over 50% decay. Advice is that these trees must be felled on health and safety grounds. The cost will be £1,680.64 plus VAT and after discussion with the Chairman **MM** had authorised the work to proceed.
- (ii) 357 trees on the ridge had been surveyed. 343 were assessed as being in "good" condition, 11 as being "fair" and 3 as being "poor". Two of the poor trees have since been felled, the third will be kept under observation. The report has been placed on file by the Clerk.

j) Police

- (i) **JZ** reported on the following minor incidents that had been reported in the last month:

MayTree Close	Garage theft
Falcon View	Damage to wall
MayTree Close	Mild racial abuse
Sainsburys	Minor Attempting to purchase alcohol
Larkhill Rise	Dangerous riding of a Scramble Bike

- (ii) PCSO Richard Nolan, the first of three Stanmore, Twyford and Badger Farm PCSOs was introduced and outlined the extent of his area of responsibility and his modus operandi.

k) County Council Rep

CB left a written report covering the following:

- (i) Speed Limits. Allocation of HCC money for implementation.
- (ii) Park & Ride. Planning application to be submitted this week.
- (iii) PCSOs & ACSOs. Implementation City wide is ongoing.
- (iv) Library Refurbishment. Delayed three months.
- (v) UK Villages. Funding applications.

l) City Council Reps

BC reported on the following:

- (i) Open Space. WCC is considering cutting the budget. This would have significant impact on Badger Farm.
- (ii) PCSOs & ACSOs. See para 681 k) (iii) above.
- (iii) MayTree Close garages. No progress. **BC** will investigate.

DS reported on:

- (iv) The overgrown trees in Elder Close will be cut back.

m). Notice Board Rep

NTR

n). Newsletter Rep

NTR

o). WDAPC

NTR

682. Adoption of the WCC Travel & Subsistence Scheme for Parish Councils

The WCC appointed Parish Remuneration Panel has carried out its second review of Travel and Subsistence Allowances for Parish Councils. It will be necessary for BFPC to formally adopt this scheme if Council wishes to pay the Chairman and Councillors such allowances. In accordance with the requirements of the Scheme the Parish Council had advertised for 14 days that they would consider adoption at this meeting. The following points are relevant:

- a) There is no statutory basis for making payments until the scheme has been adopted.
- b) Once adopted the scheme must be reviewed every four years.
- c) Travel and Subsistence Allowances are not available for co-opted councillors however Parish Councillors who took office as a result of an uncontested election are regarded as “elected” for this purpose.
- d) There is an indexing mechanism to cover annual inflation.

Council **AGREED** to adopt the scheme for travel both within and outside the Parish boundary.

683. Clerk’s Contract

The new NALC revised model contract of employment introduces minor amendments and takes account of statutory changes as well as some anomalies in the 2004 Agreement. An updated

version of the Clerks contract was **AGREED** by Council, signed by **KT** and **MM** and has been placed on file.

684. Correspondence

The following correspondence was discussed:

- a) WCC has recently announced that they propose to make an order under the Criminal Justice and Police Act 2001 to extend the boundary of the “alcohol consumption in public places” zone to include the whole of the Badger Farm ward as well as the remainder of the City. Any representations on this new order should be submitted by 18 May. Council welcomed the proposal and **AGREED** that there was no need to make any representations.

685. Payment of Accounts

The following payments were approved and signed:

Cheque	Payee	Details	Amount	VAT
1298	M D Macpherson	Clerk Salary	£ 383.07	-
1299	Open Space Soc	Annual Subscription	£ 30.00	-
1301	HM R & C	4 th Qtr NIC & PAYE	£ 390.74	-
1302	Allianz Cornhill	2007/08 Insurance	£ 1,863.35	-
1303	WCC	Play Equip. Inspection	£ 82.25	£ 12.25
1304	SERCO	Litter Bin Emptying	£ 111.81	£ 16.65

686. Any other business

There being no further business the meeting closed at 2125.

Signed

Date