



## BADGER FARM PARISH COUNCIL

Minutes of the Meeting of the Parish Council held in the Bushfield Room, Badger Farm Community Centre at 7.30 p.m. on Monday 16<sup>th</sup> October, 2017.

Members Present: Cllr. Mrs. Rhian Dolby - Chairman  
Cllr. Mrs. Julie Lacey – Vice Chairman  
Cllr. Mrs. Fenella Jarvis  
Cllr. Mrs. Heather Nicholson  
Cllr. John Godbold

In Attendance: Mrs. C. Howe - Parish Clerk  
Cllrs. Bell and Laming (W.C.C.) and Cllr. Warwick (H.C.C. & W.C.C.)

3 Members of the public attended the meeting.

**ACTION**

**16/17 To accept apologies**  
No apologies received.

Mrs. Sue Newman the Ranger for Badger Farm area introduced herself to Council and explained her role as a Warden for this area and the ways in which she could assist BFPC should they have any problems.

**17/17 Declarations of Interests**  
None.

**18/17 To approve and sign the Minutes of Meeting held on 11<sup>th</sup> September, 2017:**  
Minutes were accepted as a true record and signed by the Chairman.

**19/17 Matters arising (urgent items not on the Agenda)**  
Complaints have been received by residents of Badger Farm about the missing post box on Elder Close. Mr. Steven Brine, M.P. is in contact with Royal Mail to try to get it replaced.

**20/17 To receive Member's reports**

- i) W.C.C.  
Cllr. Jan Warwick reported to Council that the main projects are all still on-going and Information to monitor the progress is available on the W.C.C. website.
- ii) H.C.C.  
Report circulated to members prior to the meeting.
- iii) Planning  
6 Wheatland Close Badger Farm, SO22 4QL Retrospective  
17/01418/HOU Replace existing perimeter wooden fence and internal garden trellis fence. Erection of new summer house in garden.  
Comment: Recommend approval provided the height of the fence is reduced.

Chairman.....

16<sup>th</sup> October, 2017

- iv) Community Centre Lease compliance  
Nothing to report.
- v) Open spaces  
The fallen tree on land behind Kestrel close has not yet been cleared. Cllr. Laming to request W.C.C., remove the tree. BL  
The grass at the old Trim Trail still hasn't been cut completely, Cllr. Laming to arrange for the whole section to be cut. BL
- vi) Play equipment  
The Zip Wire is still too slack, Clerk to request VitaPlay (the installers) to tighten it. CH
- vii) Transport  
Nothing to report.
- viii) Communications  
Website is being updated and suggestions were given for additional information pages to be added to the website which is taking shape.
- ix) Parish Lengthsman  
Cllr. Lacey attended a meeting on 28<sup>th</sup> September, 2017 regarding the scheme. Whilst the Lengthsman Scheme is basically a good one there are not enough hours allocated to parishes to use the service effectively. The role of Community Engagement Ranger was mentioned, Cllr. Warwick to find out the Ranger for BFPC. Clerk to research if the Ranger could be utilized in Badger Farm. CH
- x) Whiteshute Ridge  
The fencing is still to be finished and water connected.  
Whiteshute Lane, which is part of the Clarendon Way is the responsibility of the H.C.C. Countryside. Cllr. Godbold to request H.C.C. clear Whiteshute Lane. JG
- xi) Notice board rep  
The 'Contact a Family' posters were placed on the BFPC noticeboards after assurance was given from the group that their volunteers were vetted very strictly.  
Posters were obtained from the PCSO, 101 and Halloween (no trick or treats here) and will be placed on the noticeboards.  
Audit posters were taken down at the appropriate time and also the advertisement for new Cllr's.
- xii) Newsletter rep  
Deadline for items to be included is 2nd November, 2017. There is to be a change of Editor.
- xiii) Police  
Nothing to report.

#### 21/17 Highways and Leisure

To discuss the appointment of the company for annual inspections of play areas. WCC suggested the Playground Inspection Co. to carry out the annual playground Inspections at a cost of £44.95p per site.

**Resolved:** To appoint Playground Inspection Company for the annual Inspection, Clerk to Inform W.C.C.

CH

**22/17 Clerk’s report**

**Bins** – BFPC seem to have been paying twice for the emptying of bins, once through the WCC and once through Biffa – currently awaiting an update from Biffa.

**Bank** – awaiting an update from the bank.

**Insurance** – The Vitaplay invoice has been sent to the Insurance Broker, Came and Co. and we await the decision of the Insurers.

**Handyman** – The names of two potential Handymen are; Rob Cox of Littleton Landscapes previously a lengthsman and, Anthony Coates of Little Rose Gardening. Either should be suitable should the Council require one in the future.

**Planning** - We are now receiving the weekly list of planning applications which I am passing on to Cllr. Jarvis.

**Police** – The monthly crime report has been requested and received from PCSO Rob Window.

**Grass Cutting** – poor grass cutting has been reported to Cllr. B. Laming.

**Paving** – Clerk requested paving under the bench and from pathway to the Central play area. This has not been attended to so Clerk to request again.

**Parking** – The ‘parking’ flyer was photocopied and sent to Cllr. Heather Nicholson who distributed them to all May Tree Close residents.

**Casual Vacancy** – WCC have been informed about the casual vacancy.

CH

**23/17 Finance – to agree and sign the cheques for September payments**

**Resolved:** Payments for September were agreed and cheques signed.

PAYMENTS FOR OCTOBER 2017			
Chq.No.	Name	Supplied	Amount
D/D	Badger Farm Community Centre	Room Hire	25.21
1893	N.A.L.C.	Council Book	19.99
1894	Mrs. S. Hodnett	Website support	37.50
1895	Vita Play	Playground inspection	76.80
1896	Mrs. C. Howe	Aug/Sept. Salary	875.69
1897	H.M.R.C.	August/September PAYE	218.80
1898	3 Mobile Network	BFPC mobile phone	8.35
1899	Mrs. C. Howe	Stamps and Photocopier ink	69.84
TOTAL			£1,332.18

**24/17 Agenda** – to discuss standardizing the layout of the Agenda in line with NALC and SLCC recommended format

**Resolved:** To trial for two months, an Agenda which is in line with NALC recommendations.

There being no further business to transact, the Chairman thanked the members of the public and Council and closed the meeting at 9.45 p.m.

The date and location of the next meeting -

**Monday 13th November, 2017, Bushfield Room, Badger Farm Community Centre at 7.30 p.m.**