

# BADGER FARM PARISH COUNCIL

## Minutes of the Meeting held on 14th April 2014

### PRESENT:

John Godbold (Chair)  
Dean Upton (Vice Chair)  
Heather Nicholson  
Will Hawthorne  
Chrissie Sanders  
Fenella Jarvis  
Julie Lacey

### IN ATTENDANCE:

Martin Macpherson (Clerk)  
Cllr Phil Bailey (HCC)  
Vivienne Brooks (New Clerk)  
1 member of the public

### APOLOGIES:

PC Gareth McGaw  
PCSO Gavin Cooper  
Cllr Lynda Banister (WCC)  
Cllr Brian Laming (WCC)

### 1219. Appointment of Chair

**FJ** proposed **John Godbold** as Chairman and this was seconded by **DU** and unanimously agreed by those present. **JG** completed the Declaration of Acceptance, which was countersigned by the Clerk and placed on file.

### 1220. Appointment of Vice Chair

**JG** proposed **Dean Upton** as Vice Chairman and this was seconded by **CS** and unanimously agreed by those present. **DU** completed the Declaration of Acceptance, which was countersigned by the Clerk and placed on file.

### 1221. New Clerk

**JG** introduced Vivienne Brooks, the new Clerk and RFO, and welcomed her to the team.

### 1222. Minutes of the Last Meeting

The minutes of the meeting held on 10<sup>th</sup> March 2014 were **AGREED** and signed by **JG** as an accurate record.

### 1223. Appointment of Members to Working Parties

Members agreed the following appointments to Working Parties:

- |    |                  |  |
|----|------------------|--|
| a) | Open Space       | Councillors through Brian Laming             |
| b) | Play Equipment   | Dean Upton, John Godbold                     |
| c) | Planning         | Fenella Jarvis assisted by Heather Nicholson |
| d) | Transport        | Keith Taylor                                 |
| e) | Capital Projects | as required                                  |
| f) | Finance          | John Godbold and the RFO (Clerk)             |

- g) Community Centre Lease Compliance Julie Lacey
- h) Whiteshute Ridge Vivienne Brooks
- i) Police Dean Upton
- j) Noticeboard Rep Chrissie Sanders
- k) Newsletter Heather Nicholson

## 1224. Reports and Recommendations from Working Parties

### a) Police

No report had been forwarded.

**JL** reported that:

- (i) The next PACT meeting is on 12 May; she will attend and will therefore miss the next Parish Council meeting.

### b) Open Space

**JG** reported that:

- (i) He had been involved in a dispute with Biffa who had failed to empty one of the bins on the Davis Kickabout for four weeks. It had been finally emptied on 3 April. **VB** should ensure that four weeks payment are deducted from the next invoice.

**WH** reported that:

- (ii) A collapsed fence on the footpath behind the garages belonging to 35, 37 and 39 Plough Way was in a dangerous state because it now allowed access to the roofs of the garages. It had been established that it was not owned by either HCC or the residents. **WH** was therefore advised to take the matter up with **BL** since it is clearly a WCC responsibility.

### c) Planning

**MM** reported that:

- (i) 2 new applications had been received:

Rooks Down Road	Single storey rear extension
Honeysuckle Close	Single storey rear extension

**FJ** reported that she had objected to the Rooks Down Road development and Council endorsed this decision.

- (ii) No applications had been approved.

(iii) No applications had been refused.

d) Play Equipment

**MM** reported that:

- (i) "In-house" fortnightly play equipment inspections are up to date.
- (ii) The most recent Vita Play inspection took place on 5 April 2014. The following defects were identified with higher levels of risk (eg A - potential for death, B - severe or C - minor injury):

Equip	Defect	Action	Risk
<b>Central Kickabout</b>			
Trim Trail	Two traverse ropes worn to core	Monitor /Replace	C
<b>Davis Kickabout</b>			
Multi Play	Rope on Incline ladder worn	Monitor /Replace	C
Swings	Wobbly base legs. See note below	Monitor /Replace	C

There is more and more movement occurring at ground level to the legs for both the flat and cradle swings. This is a likely indication that the timber is decaying. They may well need replacing at some point during 2014.

Council **AGREED** that these defects should be monitored.

e) Transport

**KT** reported that:

- (i) Buses. The E1/E2 service is being diverted via Badger Farm road while the top of Stanmore Lane is closed for the new junction layout. These road works are also causing general delays to the No 5 service which is also being diverted during the resurfacing of Meadow Way. These problems will continue throughout this week. All operators are running a Sunday timetable on Good Friday and Easter Monday.
- (ii) Rail. The new footbridge and lift at Winchester station are now open.
- (iii) Rail. Saturday services will operate on Good Friday, Saturday, and Easter Monday. Services to Weymouth will be disrupted by closures in the Southampton Central area.
- (iv) HCC Budget savings. After discussions at the last meeting (Minute 1214 e) (ii) refers) he will now submit his recommendation stating that:
  - (a) the E1/E2 service is well used and should not require a subsidy

- (b) The evening No 5 service is well used by students and should continue.
- (c) The proposed half hour delay to concessionary fares will not save money and should not be implemented.

f) Communications

**DU** reported that:

- (i) The BF & OB RCA website is now live.
- (ii) He proposed that the Parish Council should use Facebook to direct younger residents to the website. Councillors **AGREED** and he will initiate a new Facebook account.

g) Finance

**MM** reported that:

- (i) Income & Expenditure were within budget.
- (ii) The cleared balance on 31 March 2014 was £45,207.06. There were no un-presented cheques. The bank statements and reconciliation for March 2014 were signed by **JG**.
- (iii) The second half VAT claim for £1,174.68 for the period 1 October 2013 to 10 March 2014 had been received from HM R & C and paid into the bank on 22 March 2014.
- (iv) Council **AGREED** that **WH** and **MM** should be removed from the bank mandate as authorised signatories and **VB** should be added.
- (v) The internal audit will be conducted by Mr Nick Caiger on Friday 25 April 2014.

h) Parish Lengthsman

**MM** reported that:

- (i) The Lengthsman Co-ordinator (Sally Holloway at Crawley Parish Council) had informed reported that HCC intended to renew Lengthsman funding for 2014/15 and had asked for Parish Council views on renewing the existing contract. He had forwarded comments by email on 17 March. Crawley PC have subsequently agreed to re-tender for 2014/15.

i) Community Centre Lease Compliance

**MM** reported that:

- (i) Further to Minute 1214 i) Page 923 the issue about ownership and the Asset Register had now been resolved with the Auditors. Nick Caiger has

stated that “although Sainsburys own the freehold, they have gifted a long, over 50 year, lease to you (*Badger Farm PC*) which has been (*correctly*) recorded in your accounts.”

j) Whiteshute Ridge

Nothing to report

k) County Council Rep

**PB** reported that:

- (i) He was well aware of the very low standard of workmanship by the contractors who carried out the pot-hole filling in Meadow Way.

l) City Council Reps

**LB** was unable to attend but had forwarded a written report covering the following issues:

- (i) Boundary Commission Review. The public consultation phase about the frequency of City Council elections, in which Badger Farm voted for the “All Out” system (Minute 1210 a) Page 919 refers), has now been completed. The public response has been almost equally divided between the two options but Parish Councils were overwhelmingly in favour of retaining the current system. WCC have now voted to retain the present system although they may yet review the size of wards and adopt a 3 Councillor per ward system.
- (ii) Silver Hill Development. The amended development plan has now been viewed by Councillors and members of the public and includes:
  - (a) More 2 and 3 bedroom ‘units’, fewer 1 bedroom dwellings and more residents parking.
  - (b) Stagecoach does not wish to have a bus station – this will free up more retail space. Bus shelters and a ticket office will be sited in a boulevard along Friarsgate.
- (iii) Bus Service Consultation. See Minute 1223 e) above. Consultation ends on 31<sup>st</sup> May at <http://www3.hants.gov.uk/transportconsultation2014>

m). Notice Board Rep

NTR

n). Newsletter Rep

**HN** reported that:

- (i) The next article for the Community Newsletter was due soon and she would welcome ideas or contributions.

o) WDALC

**MM** reported that:

- (i) A WDALC meeting took place at Meadowside Leisure Centre, Whiteley on 8 April. No minutes are yet available.

### 1225. Correspondence

The following correspondence was discussed:

- a) Community Centre Open Day. BF & OB RCA are considering holding another Open Day in 2015 and are seeking expressions of interest from both User Will Hawthorne Groups and individuals who might volunteer as organisers.
- b) Dog Bins. WCC have now accepted Parish Councils concerns about the proposed "Dual Bin" system and the existing dog bin contractor has not offered any reduction in collection costs should a Dual Bin system be instituted. Nevertheless WCC continue to seek savings and will now explore other options.
- c) Electoral Review. Further to Minute 1223 I) (i) above, the first elections under any new ward system that might be adopted will be held in May 2016.
- d) Insurance. Aon Insurance have recently invoiced us for £2,398.77 for the 2014/15 premium. This represents no increase on last year's premium. Zurich Insurance are currently conducting an extremely aggressive marketing campaign offering "as much as 30% off". Re-insurance is not due until 1 June 2014 and Council therefore **AGREED** that **VB** should obtain a "like for like" quote from Zurich so that Council can make a decision at the May meeting.

### 1226. Payment of Accounts

The following payments were approved and signed:

1697	M D Macpherson	Clerk Salary & Expenses (Mar)	£	339.54	-
1698	Vita Play	Play Inspections (Apr)	£	76.80	£ 12.80
1699	HM R & C	4 <sup>th</sup> Quarter PAYE	£	660.00	-
1700	HALC	Annual Affiliation Fees	£	495.00	-
1701	HCC	Cold Calling Signs	£	50.00	£ 8.33

### 1227. Any other business

There being no further business the meeting closed at 2113.

Signed

Date