

# BADGER FARM PARISH COUNCIL

## Minutes of the Meeting held on 11th October 2010

### PRESENT:

John Godbold (Chair)  
Fenella Jarvis (Vice Chair)  
Will Hawthorne  
Ian Tait  
Dean Upton  
Nicola Blencowe  
Heather Nicholson  
Chrissie Sanders

### IN ATTENDANCE:

Martin Macpherson (Clerk)  
Cllr Lynda Banister (WCC)

### APOLOGIES:

Cllr David Spender (WCC)  
Cllr Charlotte Bailey (HCC)

### 951. Co-option of New Council Member

The resignation of **Daniel Phelps** had created a vacancy on the Parish Council which had been advertised on parish notice boards between 14th September and 28<sup>th</sup> September. No by-election had been claimed by members of the parish. It was unanimously **AGREED** that **Christine Sanders** should therefore be co-opted onto the Parish Council. **CS** completed the Declaration of Acceptance, which was countersigned by the Clerk and placed on file. Forms for Registration of Gifts and Hospitality and for the Register of Financial and Other Interests were also completed by **CS**.

### 952. Minutes of the Last Meeting

The minutes of the meeting held on 13<sup>th</sup> September 2010 were **AGREED** and signed as an accurate record.

### 953. Reports and Recommendations from Working Parties

#### a) Police

Since this meeting a written report from PCSO Warren Carne had been received indicating the following crime in Badger Farm during September:

Broad Chalke Down          Theft of a small plastic garden shed

#### b) Open Space

No Report

#### c) Planning

**MM** reported that:

(i) No new applications had been received:

(ii) 1 application had been approved:

Silverwood Close

Two storey side extension

- (iii) No applications have yet been formally refused although it is understood that the application for a phone mast in St Anne's Close was unsuccessful on the grounds of visual amenity and height.

d) Play Equipment

**MM** reported that:

- (i) The repair was completed during the week beginning 6 September and the claim for insurance payment was sent to Allianz on 11 September. This was settled on 30 September.

**WH** reported that:

- (ii) He considered that the repair to the safety surfacing was unsatisfactory. **MM** will investigate.
- (iii) The 5-a-side goal net has been damaged (fair wear and tear). **JG** has the spare and will deliver it to **WH**.

e) Transport

**KT** had forwarded a report:

- (i) There are planned engineering works affecting trains to London for the next three Sundays, and next Saturday as well.
- (ii) The Stagecoach service 5 is still experiencing delays. There are long waits at busy times, and then as many as three buses turn up at once. Buses sometimes have many standing passengers at peak times.
- (iii) The south Winchester park-and-ride is quite busy, but the buses are very under-used except at peak time. People perhaps do not realise that they can use the service from the town centre to the station and the hospital.

**MM** reported that:

- (iv) The annual meeting of the Parish Council Transport Representatives will take place on 6<sup>th</sup> November at 10.00am in the Castle, Winchester. **KT** will attend.

f) Parish Website

NTR

g) Finance

**MM** reported that:

- (i) Expenditure remained within budget.
- (ii) The cleared bank balance on 1 October 2010 was £51,142.60 There were no uncleared cheques. The bank statements and reconciliation for September 2010 were signed by **JG**.
- (iii) The second half Precept for 2010/11 of £13,950 was paid into the bank on 17 September 2010.
- (iv) The Allianz Insurance cheque for £1,041.72 was paid into the bank on 2<sup>nd</sup> October 2010.

**DU** reported that:

- (v) He had delivered the new NatWest bank mandates together with proof of identity (Minute 926 g) (v) Page 693 refers) although the bank now required a copy of the PC minute authorising the change. **MM** will resolve.

h) Parish Proposals and Action Grid

NTR

i) Community Centre Lease Compliance

NTR

j) Whiteshute Ridge

**MM** reported that:

- (i) Two residents had complained that the footpath which heads south from Harrow Down parallel to the side of Sainsburys up the log steps is now almost impassable with overgrown shrubs, brambles and a fallen ivy covered tree. He had directed SERCO to clear it back.

k) County Council Rep

No report

l) City Council Reps

**LB** reported on:

- (i) "Blueprint" is a new initiative to encourage communities to form groups to discuss the changing needs of the area and help WCC to plan for the future. MM will arrange for a link on the Parish website to [www.community-blueprint.co.uk](http://www.community-blueprint.co.uk).
- (ii) WCC have agreed a revised budget as a result of receiving reduced income from parking, planning fees, asset sales etc.

- (iii) Main estate walkway. 6 trees have been identified (pink spray paint) to have overhanging branches and secondary growth removed by 1 metre to improve light and access.
- m). Notice Board Rep
  - (i) The damaged clips on the Ridgeway notice board had been repaired.
- n). Newsletter Rep  
NTR
- o). WDALC  
NTR

#### **954. Grit Bins**

On 12 April Council agreed three sites for new grit bins to be supplied by HCC (Minute 912 para c) Page 682 refers). HCC have now prioritised and inspected sites throughout the district. Badger Farm were successful in one of our three applications and a bin will be provided at the bottom end of Harrow Down in due course. The applications for Falcon View and St Anne's Close failed.

#### **955. Biodiversity Grant**

**MM** reported that the offer of a grant of £1,202 from HCC received on 13 September had been accepted on 30 September (Minute 947 e) Page 710 refers). He had subsequently received emailed authority to proceed with the work.

#### **956. Risk Assessment - Insurance**

As part of the continuous Financial Management Risk Assessment, Council must consider the following issues:

- a) Assets – Check that the policy has been updated for all recent purchases and removals.
- b) Assets – Review the adequacy of Public Liability insurance cover to mitigate against the risk to third party property or individuals. The current limit of indemnity for Public Liability is £5M.
- c) Staff – Review the adequacy of the Fidelity Guarantee to mitigate against fraud by the Clerk. The current limit of indemnity on the Fidelity Guarantee is £40K.
- d) Financial Loss – Review the adequacy of the cover. Council is additionally covered for Corporate Manslaughter, employer's liability, personal accident, libel and slander and legal expenses.

Council **AGREED** that the above risks were adequately covered and **JG** signed the Risk Management Form.

**957. Correspondence**

The following correspondence was discussed:

- a) WCC broadband survey. WCC is conducting a survey throughout the district to identify broadband black spots. The survey is at [www.ehampshire.org/winchester/c-339](http://www.ehampshire.org/winchester/c-339)
- b) BBC Local Radio had contacted **JG** about publicity for local issues.

**958. Payment of Accounts**

The following payments were approved and signed:

1479	M D Macpherson	Clerk Salary (Sep)	£ 428.00	-
1480	Audit Commission	2009/10 Audit Fee	£ 334.88	£ 49.88
1481	SERCO	Play Area Inspections	£ 162.10	£ 28.37
1483	HM R & C	2 <sup>nd</sup> Quarter PAYE & NIC	£ 349.86	-
1484	CSS Locksmiths	Notice Board Repair	£ 85.86	£ 12.76
1485	SERCO	Litter Bin Emptying	£ 192.47	£ 28.67

**959. Any other business**

**JG** reported that the reopening of the underpass after its facelift had been a success.

There being no further business the meeting closed at 2055.

Signed .....

Date .....