

BADGER FARM PARISH COUNCIL

Minutes of the Meeting held on 10th September 2012

PRESENT:

John Godbold (Chair)
 Will Hawthorne (Vice Chair)
 Heather Nicholson
 Nicola Blencowe
 Fenella Jarvis
 Chrissie Sanders
 Dean Upton

IN ATTENDANCE:

Martin Macpherson (Clerk)
 Cllr Brian Laming (WCC)
 Cllr Charlotte Bailey (HCC)
 PC Gareth McGaw

APOLOGIES:

Cllr Lynda Banister (WCC)

1095. Minutes of the Last Meeting

The minutes of the meeting held on 9th July were **AGREED** and signed by **JG** as an accurate record.

1096. Reports and Recommendations from Working Parties

a) Police

- (i) **PC Gareth McGaw** reported that the following incidents had been reported in the last three months:

June 2012

St Anne's Close	Criminal Damage	Damage to plants
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July 2012

Elder Close	Theft	Theft of pedal bike
Whiteshute Ridge	Vehicle Related	Trial bikes on WSR
May Tree Close	Theft from Vehicle	Sat Nav from car

August 2012

Central Kickabout	Vandalism	Damage to play equipment (Slide)
Central Kickabout	Vandalism	Damage to play equipment (Logs)
Sainsbury	Shoplifting	2 cases

September 2012

Elder Close	Criminal Damage	Car window – Nothing stolen
Wheatlands Close	Criminal Damage	Car window – Nothing stolen
Elder Close*	Burglary	Garage Doors – Nothing stolen
Community Centre*	Burglary	Bar window – Nothing stolen
May Tree Close*	Burglary	Motor Cycle stolen - Recovered

The three offences marked * are linked – investigation ongoing.

- (ii) The next PACT meeting will be held in Oliver's Battery Church Hall on Monday 24th September at 7.30pm.

b) Open Space

FJ reported that:

- (i) The footpath from the Community Centre to Plough Way was dangerous in the dark where roots from the trees were lifting the pathway. **BL** undertook to resolve the split of responsibility between WCC (who will shortly be felling the trees in this area) and HCC (who should be removing the roots and repairing the footpath).

c) Planning

MM reported that:

- (i) 1 new application had been received:

Harrow Down Single storey front extension; 2 no windows to loft conversion and additional roof-lights

- (ii) 1 application had been approved:

Ashbarn Crescent Erection of a Summerhouse in rear garden (retrospective).

- (iii) No applications had been refused

BL reported that:

- (iv) Consultants were making approaches to residents of Oliver's Battery about building 400 houses close to the recreation ground. No planning application has yet been made.

d) Play Equipment

MM reported that:

- (i) "In-house" fortnightly play equipment inspections are up to date.

- (ii) 2 cases of vandalism on the Central Kickabout play area had occurred:

- (a) On the evening of Saturday 25 August two supporting posts for the Bridge Unit and one stepping post for the Balance Log were ripped out of the ground. The damage was cleared away by Vita Play on 28 August and reported to the police by **MM** the same day. Crime Report 44120336513.

- (b) On the evening of Monday 27 August the slide unit was vandalised by a heavy object damaging the ramp. The crime was reported to the police on 28 August by **MM**. Crime Report 44120336517.

Both incidents of damage were reported to Allianz Insurance on 28 August and allocated the following Claim Nos:

- (c) Bridge Unit and Balance Log on Multi Timber Unit – BH/2/251028
- (d) Wickstead Slide Unit – BH/2/251029

Separate emails for each claim will need to be forwarded to our Insurers at propertyclaims@allianz.co.uk attaching photographs of the damage and estimates for repair.

(iii) Vita Play have now quoted to repair the damage. The quotes are:

- (a) Bridge Unit and Balance Log. £725 plus VAT
- (b) Slide Unit £ 39 plus VAT

Council **AGREED** to accept the quote and to claim for the Bridge Unit and Balance Log on the Insurance but not for the Slide Unit.

- (iv) The remedial work on both play grounds (Minute 1084 d) (vi) page 820 refers) has now been completed with the exception of the Grand Canyon unit which was further vandalised on 28th August and the Traverse Rope which still requires fitting (BFPC hold the necessary connection piece which **JG** will pass to Vita Play).
- (v) He had received a suggestion from a resident of Elder Close that the play areas should be fenced in order to make them safer for children and to prevent dog fouling. **MM** had already explained the funding problems inherent in this suggestion and Council **AGREED** that this could not be done at present but would be considered during the next development phase.

e) Transport

No Report

f) Communications

MM reported that:

- (i) He had posted this year's minutes, agenda and financial statements on the new website.

After further discussion about the new website it was **AGREED** that:

- (ii) Councillors should forward any posts, photographs, pages etc to **MM** who will act as the co-ordinator.
- (iii) The old OB, RCA, BF website is now defunct and should be taken down. **MM** will contact Sarah Munns, the last web manager.

g) Finance

MM reported that:

- (i) NatWest Bank had failed to forward the monthly bank statements due on 1 July until 13 July because of their well publicised IT failure. The cleared bank balance on 29 June 2012 was £50,700.29. There **were** two un-cleared cheques to the value of £821.39. The bank statements and reconciliation for June 2012 were signed by **JG**.
- (ii) The cleared bank balance on 31 July 2012 was £49,009.96. There **was** one un-cleared cheques to the value of £125.00. The bank statements and reconciliation for July 2012 were signed by **JG**.
- (iii) The cleared bank balance on 31 August 2012 was £48,043.23. There were no un-cleared cheques. The bank statements and reconciliation for August 2012 were signed by **JG**.
- (iv) At the end of the second quarter of the financial year (30 September 2012) actual income & expenditure compared with budgeted income & expenditure is expected to be:

Income			
Category	Budget to date	Actual to date	Balance
Precept	14,200	14,200	-
Other Income	35	111	76
Total Income	14,235	14,311	76
Expenditure			
Category	Budget to date	Actual to date	Balance
Business	2,288	4,206	(1,918)
Clerk Salary	3,209	3,209	-
Donations	1,250	150	1,100
Litter	1,488	1,035	453
Open Space	0	0	-
Play Equipment	466	256	210
Whiteshute Ridge	2,900	175	2,725
Total	11,601	9,031	2,570
Capital Project	0	5,021	(5,021)
	11,601	14,052	(2,451)

Expenditure is £2,570 under budget because none of the regular Whiteshute Ridge maintenance invoices have yet been presented. Overspend in the Business sector is caused by paying the insurance

premium up front in May. Although no Capital Project expenditure was budgeted this year there is £15,697 available to service this debt. Council **AGREED** that the situation is entirely satisfactory.

- (v) The annual return for 2011/12 had been approved by the Audit Commission on 25 July 2012. They raised no matters of concern with regard to the relevant legislation and regulatory requirements nor did they wish to draw the attention of the Council to any matter. They made no comments in Section 3 of the Annual Return.
- (vi) Notices of Conclusion of the Audit and Rights to Inspect the Annual Return have been displayed on Notice Boards. The Balance Sheet, Income & Expenditure Account and sections 1 & 3 of the 2011/12 Annual Return have also been placed on the website.
- (vii) The VAT claim for £198.79 for the period 1 April to 31 August 2012 was forwarded to HM R & C on 31 August 2012.

h) Parish Lengthsman

MM reported that:

- (i) The Lengthsman had carried out work in the Parish on 3, 4 & 5 September when he had cleared the ground around the new hedging on Whiteshute Ridge and cut back the pathway from Ivy Close onto the Ridge.
- (ii) His next work period is scheduled for 3, 4 & 5 December 2012 when he will need to complete the job on the Ridge and also cut back the overgrown laurel hedge by the bus stop at the top of Barley Down Drive.

JG gave **CB** a summary of the experience to date and some lessons learnt.

i) Community Centre Lease Compliance

NTR

j) Whiteshute Ridge

MM reported that:

- (i) On 24 July he had walked Whiteshute Ridge Lane with **CB**, **BL** and the rep from HCC. HCC had agreed that the floor of the lane (but not the sides) was their responsibility and had undertaken to cut back the pathway at both ends of the lane where it had encroached. This work has now been completed.

JG reported on:

- (ii) Grants from the Forestry Commission for “environmental stewardship” (see <http://www.naturalengland.org.uk/ourwork/farming/funding/es/default.aspx>)

- (iii) He stated that he wanted to progress the discussion about future options for the Ridge by holding a site meeting with Damian Offer (WCC), City Councillors and other interested parties. **BL** will co-ordinate and arrange a convenient date and time – perhaps on a Saturday morning.

CS reported that:

- (iv) There were signs that ragwort was returning to the Ridge. **MM** will contact Scandor to try to get them to carry out the autumn grass cut early before the ragwort seeds.

k) County Council Rep

CB reported on the following topics:

- (i) Buses. The night bus will start running from September 20th once the Town Forum have given final approval for the previously agreed funding. HCC will provide a grant of £1,000 towards the service. The bus (the 5A) will run from the bus station at 21.35, 22.35 and 23.35 on Thursday, Friday and Saturday and will do the loop through Badger Farm as usual. The cost per journey will be £1.80.
- (ii) Pitthill Cottages. Although some tree clearance has taken place at Pitt roundabout the remaining trees are now covered by a Woodland TPO.
- (iii) Bushfield Village Green Enquiry. The Church Commissioners have instigated a Judicial Review in respect of this application. The County will defend their handling of the case.
- (iv) Community Care Services. The County has been running a Dementia Advisory Service as a pilot scheme in Andover and intends to extend the service. The advisor helps to explain what is available for support of sufferers, families and carers.

l) City Council Reps

LB was unable to attend but had forwarded a briefing note on:

- (i) The Community Infrastructure Levy (CIL). This is a new tax on developers to fund extra infrastructure requirements which could bring in up to a £1m a year. A 'meaningful proportion' of the funds raised should go to the neighbourhoods which are affected by the development.

m). Notice Board Rep

No Report

n). Newsletter Rep

NTR

o). WDALC

MM reported that:

- (i) The 2012 AGM will be held in Wickham Community Centre at 7.00pm on Tuesday 16th October. Nobody is available to attend.

1097. Correspondence

The following correspondence was discussed:

- a) The next Winchester Passenger Transport Forum will be held on Wednesday 7 November in Ashburton Hall, Winchester. **KT** is aware of this.
- b) **JG** had received a letter from a resident in Wheatlands Close about noise from WCC contractors – he had passed it to **BL** for action.

1098. Payment of Accounts

The following payments were approved and signed on 13 August 2012:

1597	M D Macpherson	Clerk Salary (July)	£	453.00		-
1598	British Telecom	Clerk Telephone	£	53.93	£	8.99

The following payments were approved and signed at this meeting:

1599	M D Macpherson	Clerk Salary (August)	£	453.00	£	-
1600	Audit Commission	2011/12 Audit Fee	£	342.00	£	57.00
1601	Vita Play	Play Equipment Remedial Work	£	6,025.20	£	1,004.20
1602	Vita Play	Play Inspections	£	76.80	£	12.80

1099. Any other business

There being no further business the meeting closed at 2110.

Signed

Date