

BADGER FARM PARISH COUNCIL

Minutes of the Meeting held on 8th April 2013

PRESENT:

John Godbold (Chair)
Will Hawthorne (Vice Chair)
Fenella Jarvis
Chrissie Sanders
Heather Nicholson
Dean Upton

IN ATTENDANCE:

Martin Macpherson (Clerk)
Cllr Lynda Banister (WCC)
Cllr Brian Laming (WCC)
Cllr Charlotte Bailey (HCC)
PC Gareth McGaw

APOLOGIES:

1137. Appointment of Chair

FJ proposed **John Godbold** as Chairman and this was seconded by **DU** and unanimously agreed by those present. **JG** completed the Declaration of Acceptance, which was countersigned by the Clerk and placed on file.

1138. Appointment of Vice Chair

JG proposed **Will Hawthorne** as Vice Chairman and this was seconded by **FJ** and unanimously agreed by those present. **WH** completed the Declaration of Acceptance, which was countersigned by the Clerk and placed on file.

1139. Minutes of the Last Meeting

The minutes of the meeting held on 11th March 2013 were **AGREED** and signed by **JG** as an accurate record.

1140. Appointment of Members to Working Parties

Members agreed the following appointments to Working Parties:

- | | | |
|----|-----------------------------------|----------------------------------|
| a) | Open Space | Councillors through Brian Laming |
| b) | Play Equipment | Will Hawthorne, John Godbold |
| c) | Planning | Fenella Jarvis |
| d) | Transport | Keith Taylor |
| e) | Community Projects | as required |
| f) | Finance | John Godbold and the RFO (Clerk) |
| g) | Community Centre Lease Compliance | Will Hawthorne |
| h) | Whiteshute Ridge | Martin Macpherson |
| i) | Police | Dean Upton |

- j) Noticeboard Rep Chrissie Sanders
- k) Newsletter Heather Nicholson

1141. Reports and Recommendations from Working Parties

a) Police

PC GM reported that:

- (i) The following crimes have been reported in the last month:
Central Kickabout Criminal Damage to play area safety surfacing
- (ii) Following information received from members of the public seven arrests have now been made for offences including theft, handling or receiving stolen goods including bikes. Some of these have been recovered.
- (iii) A man and his son have been identified by photographic evidence after riding mopeds or quad bikes on Whiteshute Ridge. They have been warned by police and to date there have been no further offences reported.

Council discussed what further could be done to deter vandalism on the Central Kickabout.

- (iv) It was suggested that leafleting the adjoining houses and the use of cameras should be investigated.

b) Open Space

Councillors reported that:

- (i) The open space on Meadow Way opposite the Plough Way junction required urgent action by WCC. It is supposed to be cut grass but has been allowed to deteriorate by WCC's contractors.
- (ii) The steps from Wren Close onto the footpath are extremely overgrown and require cutting back.
- (iii) The road name sign at the entrance to St Anne's Close is obscured by an overgrown hedge. This is the responsibility of the house owner.

BL will take up these issues with WCC.

c) Planning

MM reported that:

- (i) 3 new applications had been received:

Harvest Close Demolition of existing conservatory and erection of single storey rear extension and addition of porch to side elevation.

Rooks Down Road Construction of raised decking to the rear (Retrospective)

Lark Hill Rise Rear conservatory

(ii) 1 application had been approved:

Ashbarn Crescent Conservatory to rear

(iii) No applications had been refused

d) Play Equipment

MM reported that:

(i) "In-house" fortnightly play equipment inspections are up to date.

(ii) Further vandalism occurred on the Central Kickabout play area on the night of Monday 25 March when a section of safety surfacing was cut out of the surface. Vita Play have quoted £175 to repair and after discussion with **JG** it was decided to go ahead as it represented a severe trip hazard. The vandalism was reported to the police on 2 April and allocated crime number 44130118103. The repair was completed on 5 April.

(iii) The most recent Vita Play inspection took place on 6 April 2013. The following defects were identified with higher levels of risk (eg A - potential for death, B - severe or C - minor injury):

Equip	Defect	Action	Risk
Central Kickabout			
Trim Trail	Two traverse ropes worn to core	Monitor /Replace	C
Davis Kickabout			
Multi Play	Rope on Incline ladder worn	Monitor /Replace	C

Council **AGREED** that these defects should be monitored.

e) Transport

KT had forwarded a written report covering:

(i) Stagecoach have introduced a number of timetable changes. The No. 1 service will run additional journeys in peak periods and the 66 service to Romsey has also been revised. The No. 5 service continues unchanged.

(ii) Resurfacing of St Cross Road will affect No. 1 Bluestar service and No. 69

Stagecoach will divert via the M3 and Bar End. Stagecoach No 1 service will divert via Romsey Road.

f) Communications

DU reported that he intends to seek a solution to automated spam attacks on the Website with a fix to WordPress.

g) Finance

MM reported that:

- (i) Income and Expenditure remained within budget.
- (ii) The cleared bank balance on 31 March 2013 was £42,371.98. There were no un-cleared cheques. The Business Reserve Account statement had yet to be received but the balance details had been confirmed by telephone. The bank statements and reconciliation for March 2013 were signed by **JG**. He also signed the February Business Reserve Account statement which had been received after the last meeting.
- (iii) The internal audit for 2012/13 will be conducted by Mr Nick Caiger on Tuesday 16 April 2013 at 0930.
- (iv) The 2012/13 second half claim for VAT repayment for £2,340.95 had been forwarded to HM Revenue & Customs on 12 March 2013 and was subsequently paid into the bank account on 21 March 2013.
- (v) The end-of-year PAYE & NIC tax returns had been filed online on 8 April.

h) Parish Lengthsman

MM reported that:

- (i) HCC had agreed to fund the lengthsman scheme for a further year. Twyford had sadly decided to re-let the contract without retendering.

i) Community Centre Lease Compliance

WH reported that:

- (i) There was a shortage of volunteers to act as trustees and that he was seriously concerned about whether sufficient candidates would be forthcoming by the AGM in July. If this turned out to be the case the Parish Council would have to consider their position. The RCA will report to the June Parish Council meeting.

j) Whiteshute Ridge

MM reported that:

- (i) He had received a quote from Scandor for maintenance work on the Ridge for 2013/14 for £3,795. After remonstrating that this quote represented an increase of 13.4% Scandor had replied that “the rise in costs is mainly due to the meadow mow, we didn’t cover our costs last year”. Council **AGREED** to accept the quote but not to contract for the removal of saplings or the short path cuts four times a year.
- (ii) A resident in Honeysuckle Close had complained that branches from a field maple and an elder were overhanging his property. **MM** had informed him that the Parish Council could not afford to crop the trees for cosmetic reasons but nothing stopped him from trimming them himself.

Councillors **AGREED** that:

- (iii) Damian Offer (WCC) should be invited to attend the June meeting to assist Councillors in formulating an implementation plan for new management arrangements on the Ridge.

k) County Council Rep

CB reported on the following:

- (i) Village Green Application – Bushfield. The Church Commissioners are challenging the HCC decision in the High Court on 26 June.
- (ii) Pitt Manor Development. The exhibition on “Reserve Matters” covering site details, internal roads and layout was attended by **CB**.
- (iii) Have Your Say Grant Fund. Votes to support project applications may be cast until the end of April at www.waca.org.uk/haveyoursay .

This was Charlotte Bailey’s last appearance at a Parish Council meeting since she has decided not to stand again at the County Council elections on 2 May. **JG** thanked her most sincerely on behalf of the Parish for her unstinting hard work representing the parishioners over the last eight years.

l) City Council Reps

LB reported that:

- (i) Stanmore Development. WCC consultation on this project continues.

BL reported that:

- (ii) The Badger Farm Road traffic survey has now been completed.

m). Notice Board Rep

NTR

n). Newsletter Rep

- (i) Both **CS** (Wren Close) and **HN** (Kestrel Close) reported that their newsletters had been delivered extremely late. **WH** will investigate with the RCA.

1142. Correspondence

The following correspondence was discussed:

- a) A service to celebrate the 60th Anniversary of The Queen's Coronation will take place on Sunday 2 June 2013 at 3:30pm in Winchester Cathedral. An invitation will be sent out in due course.
- b) The Mayor Elect had invited a Councillor and Guest to a service in Winchester Cathedral and afterwards at a reception in the Guildhall on Sunday 19 May. No Councillors are available to attend.

1143. Payment of Accounts

The following payments were approved and signed:

1638	OB Primary School	Donation	£	100.00	£	-
1639	M D Macpherson	Clerk Salary (March)	£	482.79	£	-
1641	Vita Play	Play Inspections (April)	£	76.80	£	12.80
1642	WCC	Dog Bin Emptying	£	455.00	£	-
1643	HALC	2013/14 Affiliation Fees	£	489.00	£	-
1644	HM R & C	4 th Quarter PAYE	£	320.80	£	-
1645	Vita Play	Repair to safety surfacing	£	175.00	£	29.17

1144. Any other business

There being no further business the meeting closed at 2127.

Signed

Date